

SITHNEY PARISH COUNCIL
Chairman: Peter Bickford-Smith

Clerk to the Council
Mrs Jodie Ellis
07855774357

Trannack Farm,
St Erth, Hayle
TR27 6ET

3/17

MINUTES OF AN ORDINARY MEETING OF SITHNEY PARISH COUNCIL HELD AT SITHNEY SCHOOL ON TUESDAY 04th APRIL 2017 AFTER THE ANNUAL PARISH COUNCIL MEETING.

Present: -

Cllr P. Bickford-Smith – Chairman

Cllr. Mrs. A. Pascoe (Vice-Chairman)

Cllr. Mrs. L. Penrose

Cllr. P. Martin

Cllr. Mrs. J. Daybell

Cllr. A. McDonald

Cornwall Cllr. J. Keeling (arrived 7.35 pm)

Parish Clerk Mrs. Jodie Ellis and 3 members of the public.

1. APOLOGIES FOR ABSENCE – None were received.

2. ACCEPTANCE OF MINUTES –The Minutes of the Parish Council Meeting held on 07th March 2017 were proposed by Cllr. A. McDonald and seconded by Cllr. Mrs. J. Daybell and unanimously agreed as a correct record and were signed by the Chairman.

3. DECLARATIONS OF INTEREST FOR ITEMS ON THIS AGENDA – Cllr. P. Bickford-Smith declared a disclosable Financial Interest in Item 7 Chairman’s comments in relation to Plover’s Field Car Park and Item 10 Planning Approval Former Tennis Courts. Cllr. Mrs. L. Penrose declared a disclosable financial interest in item 11 Lowertown Leats.

4. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011- None received.

5. MATTERS ARISING FROM PREVIOUS MINUTES –

Pednavounder – Hilltop road joining from the B3302 – The clerk has asked Maxine Hardy for an update on the TRO.

Average Speed cameras in Crowtown – The clerk has circulated to all members the results of the speed cameras for the 8 days they were trialed in Crowtown in January 2017. The results were reported as high. Cllr. J. Keeling advised he will discuss the results with Ben Dickinson at Cormac. Cllr. P. Martin and Cllr. P. Bickford-Smith were both in agreement that average speed cameras were required.

Surface water at Penpraze – Ben Dickinson at Cormac has advised he will ask his colleague to dig out the drain when the works are done. Cllr. P. Bickford-Smith advised the drain is very full at present.

May Election Venue – Ruth Naylor from Cornwall Council has advised ‘because of the location of Sithney School and the lack of parking around it, if we were to use the building as a Polling Station the school would have to shut. Trannack School has a carpark directly across from the school so does not have traffic congestion problems at school start and end that they have at Sithney School, I believe that Trannack School tends to close on polling day. Unfortunately, it is too late to make alternative arrangements for May as the poll cards are in the process of being printed for despatch next week. However, we will look at the arrangements when we conduct the Polling District and Polling Places review’. Councillors all agreed that hopefully when the review is carried out after the elections then the Crown Inn would be classed as unsuitable.

6. PUBLIC PARTICIPATION – None.

7. CHAIRMAN’S COMMENTS –Cllr. P. Bickford-Smith declared an interest and advised he wished to return to the Plovers Field Car Park following on from the January meeting in that it has not proved practical to erect security barriers in the car park to prevent incidental use. However, the School is aware that it is their responsibility to ensure there is no illicit parking and that they will have the power to remove offenders. Cllr. P. Bickford-Smith understands that the Police have visited the school and advised them that they intend to enforce a strict ‘No Parking’ policy on the Highway. The sign post at the entrance has now been changed and correctly states Plovers Field. Cllr. P. Bickford-Smith believes that this Council should now be looking to seed out and maintain the Open Space before it becomes uncontrollable.

Cllr. P. Bickford-Smith advised that Derek Thomas has circulated all Parish Councils in his area asking them for details of organisations operating within their parish. Councillors advised the clerk the groups that they are aware of are the Brownies and Girl Guides and Sithney / Lowertown over 60’s. The clerk would advise the Derek Thomas office.

8. COUNCILLORS’ QUESTIONS AND COMMENTS – Cllr. Mrs. A. Pascoe advised that at Truthall Bridge, Helston Railway have put a large pipe about 1 foot in diameter into the highway drainage, which has created a mud bank. This has resulted in a lot of mud and surface water at the bottom of the bridge, which could cause a hazard to drivers. Also on the north side of Truthall Bridge on the right-hand side coming from the Sithney Green end there are 2 large pot holes. It was agreed the clerk would contact Highways.

9. CORNWALL COUNCILLOR’S COMMENTS – Cllr. J. Keeling advised this is his last report from this CC administration and with the forthcoming council elections in May, Cllr. Keeling hopes to return to continue to provide help and service to his parishes and Communities. It has been an odd 4 years term in opposition, but we have challenged the council on various issues and tried through that process to improve public service delivery. It has always been Cllr. Keeling’s ambition to see Neighbourhood Plans in place in the parishes and he is pleased that Breage PC is working on these, particularly as the Neighbourhood Planning Bill has completed its third reading in the Lords. With a lot more development taking place, NPs will allow communities to draw up their own development management policies. Issues such as what infrastructures should be provided, allocation of land for new homes and what these new homes should look like. If at least 50% of local voters support the NPs in a referendum, then it can be adopted by the local planning authority. Locally, Cllr. Keeling will keep working on issues of planning, enforcement and in the advancement of community initiatives right up to the 4th of May.

10. Planning: -**Applications:**

PA17/01492 - Boscadjack Farm, Coverack Bridges, Helston, TR13 0LZ - Erection of a Storage Shed 12m x 6m. Discussions took place and all Cllrs agreed that they would have liked to have known what 'General Goods' stood for. It was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. A. Pascoe, 4 in favour, 1 abstained, that the parish council objects to this application because it would be intrusive into the countryside and would be further development.

Approved:

PA17/00260 - Former Tennis Courts, Crowntown, Helston, Cornwall TR13 0AD - Outline planning permission with some matters reserved: Formation of two detached dwellings.

PA17/00250 - Merther Farm, Merther Lane, Sithney, Helston - Continued use of agricultural building for agricultural engineering repairs.

PA16/11980 - Crown Cottage, Crowntown, Helston, Cornwall, TR13 0AD - Removal of condition 4 in relation to decision notice W2/86/00162/F dated 03.09.1986.

11. PUBLIC RIGHTS OF WAY

Footpath 230/3 – Sithney to Pednavounder – Missing section on definitive map – No update from CC to report.

Footpath 230/28/1 – Boscadjack to Trenear – Fence Ownership – The clerk has chased Cormac for an update.

Footpath 230/11 - Stile at the eastern end – Cormac have advised that the matter has been handed to the enforcement team.

Lowertown Leats – Simon Deverill at CC has advised that they have not received a response from landowners, so have written a second letter.

Footpath 8 Closure – Helston Railway / Black Arch Bridge – Hamish Gordon from Cormac has advised the clerk that: 'This issue is now sitting between Helston Railway and Cormac's Structural Design Team. My only input was to liaise with the Railway and then CC, close the path and pass the matter onto SDG. I will forward your email to SDG and ask that they get back to you with an update/some further detail. Re: the closure – I requested that the Railway should apply and pay for a formal Traffic Regulation Order to have the path officially closed – this they have done and so on the notices it will state that the path is closed for 6 months – if however, they complete the works before this timescale the path can be re-opened again. SPC have received a written response from Helston Railway which Cllr. P. Bickford-Smith read out and it was agreed the clerk would acknowledge their letter. Rob Causton from Cormac has advised his role is to ensure that the new bridge will be appropriate to take the highway (footpath) over a railway. Any bridge will require technical approval from the highway authority.

Footpath 17 & 18 – Footpath Access – Cllr. Mrs. A. Pascoe advised that the landowner had received another letter from Cormac. Cllr. Mrs. A. Pascoe advised that together with the landowner they took photos of the path to show that the path was reinstated by the specified date. It was felt that the letter Cormac had sent to the landowner destroyed the more friendly / personal approach that the parish council tries to adopt.

12. REPORT OF THE CLERK & CORRESPONDENCE

RSN – Rural Broadband February 2017, Weekly Bulletin 27/02, 06/03, 13/03 & 20/03

Helston and the Open Space Strategy for Cornwall

RSN – Rural opportunities Bulletin, Spotlight on Rural Health & Fuel Poverty

CC – Communities & Devolution Bulletin February & March 2017

Helston & South Kerrier CNP – Change of Date – 07.06.17

Cornwall for Change Newsletter

CC – CCTV Bulletin

CC – Pots, Tubs and Recycling

CC – Libraries and OSS update

Cornwall Sports Partnership Bulletin

CALC – Letter from NALC re Parish Precepts

CC – Views on Draft Customer Promise – online survey until the 12.05.17

CC - Code of Conduct Training dates.

The clerk wishes to express her concerns over payments for May 2017, due to the change in members / signatories with the meeting date not being until the 16th of May. The main payment that is required to be made by the 07th of each month is the clerk's LGPS payment. Councillors agreed to sign the cheque for April's payment at tonight's meeting, it was proposed by Cllr. Mrs. J. Daybell, seconded by Cllr. Mrs. L. Penrose, all in favour that the April £92.55 Local government pension scheme payment be made out at tonight's meeting and dated for the 01.05.2017.

The clerk reported that as from the 01.04.2017 the employer contributions will consist of two elements. The first is expressed as a percentage of pay to cover the accrual of future service for current employees in the fund, which is 18.7%. The second is an annual variable cash sum to provide for the deficit in respect of the past service of current and previous employees in the fund which is £200.00 per year. It was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. Mrs. J. Daybell, all in favour that the parish council pays the £200 as a lump sum as soon as the new signatories are in place.

13a) To consider the following accounts for cheque payment: It was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. Mrs. J. Daybell, all in favour that the payments listed below are authorised.

	£
Cornwall Council (LGPS) – Clerk	88.42
CASH – Reimbursement of Petty Cash	67.18
SLCC – Annual Membership	93.00
ALCC – Annual Membership	10.00
	<u>258.60</u>
Standing Order - Clerk Salary and Expenses	£510.35

13b) Financial Report

The Clerk reported that she had invoices to pay totaling £258.60 and a standing order for £510.35 totaling £768.95 as reported in item 13a.

The balance at the end of March on the Current Account is £4,461.65 and on the Business Saver is £32,581.65.

Due to budget overspends as detailed in the quarterly reports and virement List circulated to all Cllrs, the clerk sought agreement to Vire the following amounts:

£294 from Training to Clerks Salary (to cover increased hours).

£528 from Newsletter Budget + £200 from Property Maintenance & Repairs to Clerks Expenses (To cover pension costs)

£85.00 from Training to General Admin / Room Hire (To cover room hire paid in 16/17 relating to 15/16)

£156.00 from Refilling Grit Bins to Printing, Postage and Stationery (to cover increase in printing costs).

£85.00 from Website to Subscriptions (due to publication purchase and increased subscriptions).

It was proposed by Cllr. Mrs. J. Daybell, seconded by Cllr. A. McDonald, all in favour that the virements are carried out.

The clerk report that the accounts are considered adequate to undertake the work of the Parish Council. The monthly and quarterly reports have been circulated to all Cllrs. It was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, all in favour that the reports be accepted.

Risk Assessment – There were no issues with the notice boards to report.

13c.) Asset Register – The Assets of the parish council have in previous years always been recorded at insurance value, which has included revaluation in accordance with RPI increases. This was highlighted in the end of year audit last year by Grant Thornton that the assets must be recorded at value / cost until disposal. To correct this the clerk has revalued the assets as at 31.03.17 at cost (where known) this has resulted in a reduction of £4742.73. bringing the asset value to £17,479.65.

It was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, all in favour that the amendment be made.

14. S137 Application – No completed applications have been returned.

15. School Governors Report – Cllr. Mrs. A. Pascoe advised that she has resigned as school governor at Trannack due to work and family commitments.

Cllr. P. Bickford- Smith advised that Sithney school are concentrating on the MATT at present.

Exclusion of press and public under SO 7 “That in view of the confidential nature of the business about to be transacted, it is advisable that in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

17. TIME AND DATE OF NEXT MEETING – Tuesday 16th May 2017 at 7.30pm at Trannack School.

The Chairman closed the meeting at 8:20pm and thanked everyone for attending and wished the Council every success and due diligence with their future meetings.