

SITHNEY PARISH COUNCIL

Chairman: Philip Martin

Clerk to the Council
Mrs. Pauline Williams
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1/13

MINUTES OF AN ORDINARY MEETING OF SITHNEY PARISH COUNCIL HELD AT TRANNACK SCHOOL ON TUESDAY 2nd APRIL 2013 AT 7.30PM

Present:-

Cllr. P. Martin - Chairman

Cllr. T. Martin

Cllr. B. Deacon

Cllr. P. Bickford-Smith

Cllr. I Paterson – Vice Chairman

Cllr. M. Morgans

Cllr. A. Pascoe

Cllr. E. Williams

Parish Clerk Mrs. Pauline Williams, Cornwall Councillor Loveday Jenkin and 2 members of the public,

1. APOLOGIES FOR ABSENCE - were received from Cllr. R. Ashmore

2. ACCEPTANCE OF MINUTES - The Minutes of the Parish Council Meeting held at Sithney School on 5th March, 2013 were proposed by Cllr. Paterson seconded by Cllr. Pascoe and unanimously approved

3. DECLARATIONS OF INTEREST FOR ITEMS ON THIS AGENDA –

Cllr. P. Martin declared a non registerable interest in Affordable Housing Item 22 as a local landlord and item 11 – Conversion of barns to dwellings at Lowertown Mill as his brother is the builder at the premises.

Cllr. Bickford-Smith declared a disclosable financial interest in Affordable Housing Item 22 as the landowner and left the meeting before the matter was discussed.

Cllr. Pascoe declared a disclosable financial interest in item 18, as her husband had submitted a quote and left the room prior to discussion.

Cllr. I Paterson declared a non registerable interest in item 12 footpath 230/5/4 as Rights of Way Officer West Cornwall (P/K) Group of the Ramblers Association. He was invited to remain by the Chairman, whilst the matter was discussed but took no part in the discussion.

4. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011 - None

5. MATTERS ARISING FROM PREVIOUS MINUTES

Overgrown trees at Trevarno Front Lodge – The area from the Mill House to the Quarry still needs to be trimmed.

Collapsed drain Tregathenan near turning to Truthall – The works will be reviewed in the new financial year.

Update Pengoon Farm – Mandy Smith has stated that the CLUED has not been submitted and further enforcement action will now be taken.

Update Wheal Bramble – Mandy Smith had carried out a visit and reports that work is ongoing, although somewhat slow.

Damage to Cornish Hedge between Truthall Manor and grass triangle at bottom beyond the bridge – A meeting was held with CC on 2nd April with Cllrs. Paterson, Bickford-Smith, Pascoe, the Clerk and Cornwall Councillor Loveday Jenkin and Mr. Tom Marks of Cormac. Mr. Jacka attended as the owner of the Cornish hedges that had been damaged. The damage was viewed. Discussions were held as to what action could be taken. It was agreed that Cormac would send a letter to New Generation pointing out their contraventions of highways legislation and that he would ask CC farm liaison team to take up the matter. He agreed to see if there was any budget remaining that could be used for advisory signs indicating a maximum vehicle width and advising not suitable for HGV's and said it may be possible to ask Google to put width restrictions on their maps. Cornwall Councillor Loveday Jenkin said consideration could be given to using neighbourhood powers under the Localism Act but this would be a long protracted procedure.

Trevarno Farm – alterations following closure of Trevarno Estate - The planning application for the Railway and Soap Business is expected shortly.

Flooding/Drainage problems at An-Vownder-Goth. - Cllr. Williams said that the flooding problems had not been resolved. Water had flowed into the pump house and well and there is a deep rut which is dangerous. The Clerk to contact CC and ask for their help.

Mud on road at Penpraze – A concrete drain has been part constructed by residents which worked well during the recent heavy rain.

Lane Chynhale to Crowtown – CC say the branches have been cut. Cllr. Bickford-Smith disputed this.

Pot holes near the bend at Gwavas near the bottom of Lonon Hill – CC say these have been filled.

Ditches needing clearing from Trannack School towards Lowertown and Gwavas, including Lonon Hill and other hills- CC say these have been cleared.

Smoke from chimneys of caravans parked behind the stables in New Road on the Nancegollan to Moffits Corner Road – The case has been allocated to Lee Viner, Planning Enforcement Officer and the site will be visited shortly.

6. PUBLIC PARTICIPATION – Mr. Mickler raised a query on the location of the agricultural shed at Boscadjack.

7. POLICE REPORT – PCSO Paul Whitford introduced himself and gave his report. He said there had been no crimes reported, which is the same as last March. He stated that he had been with the Police for over 11 years, and 6 of those as a PCSO. Cllr. Deacon said that there had been vandalism in Sithney Churchyard carried out by young persons thought to be under the influence of alcohol. PCSO Whitford said he would make visits to the area and monitor the situation.

8. CHAIRMAN'S COMMENTS – The Chairman apologised for not being able to attend the opening of the Lowertown Telephone Box Library, but he said he understood it was well attended.

9. COUNCILLORS' QUESTIONS AND COMMENTS –

Councillor Bickford-Smith reported there had been considerable flooding in Chynhale, at Carnview and Prospidnick. Prospidnick flats had a river flowing past them. He said that the gullies were unable to carry the water as several were blocked, and the water was cloudy brown in colour as a result of being run off from recently cultivated fields. He felt silt traps need to be built, but they would need regular maintenance. He said that now the final parcels of land belonging to the Trevarno Estate had been sold things may improve. It was agreed to add 'Mud' to the May agenda.

Cornwall Councillor Loveday Jenkin said that the Community Flood Forum was working with CC and Parishes via community network meetings to log flooding problems. A survey had been carried out on the River Cober but there was no funding for any works at present.

Cllr. Bickford Smith also reported that the road at Longstone to the junction with the Nancegollan/Releath Road with the Bosoha/Coverack Bridges road is in a very poor state of repair with stone showing through the surface. The road from Sithney Green to Tregoose is also washing away. It was agreed to bring this to the attention of CC.

Cllr. T. Martin said that following the recent coverage of the closure of the railways under Dr. Beeching, he felt the filling in of the cutting at Bargus Farm would mean that the Helston Railway would never be able to extend further and should be resisted.

Cllr. Williams said that the application from Mr. Mudge had been withdrawn and will be revised. She understood that a small parcel of land had been offered to a resident to make their garden larger on a peppercorn rent.

Cllr. Paterson said that a resident had complained about the noise from bird scarers in the Prospidnick area. She had spoken to SEF and they have apologised and adjusted the timing of the device to once an hour instead of every ten minutes.

10. CORNWALL COUNCILLOR'S COMMENTS – Cllr. Loveday Jenkin reported that it had been a busy month for meetings and she had attended:

- Successful HLF visit for the Cornwall Archive project at Redruth
- Been part of Members Use of Web mail working group – new ways of working for the new council
- SACRE RE curriculum advisory committee
- Helston Framework consultation
- Extra-ordinary Cabinet on how to deal with cuts – real cuts to services and staff
- Corporate Resources Overview and Scrutiny – Farms review, Members use of web mail, legacy document
- Youth bus running OK visiting Nancegollan tomorrow
- Launch of Lowertown Book Box – excellent initiative
- Highways site visit to Trewennack
- Dealt with number of issues relating to flooding across the Parish
- Last meeting as an official Cornwall Councillor for Sithney Parish.

Cornwall Councillor Loveday Jenkin thanked the PC for all their support and said that if there were any issues relating to Lowertown, Nancegollan or other areas which cross the boundary she would be happy to be asked to attend meetings or provide information

A vote of thanks for all the help and advice Loveday had given to the Council was proposed by Cllr. P. Martin, seconded by Cllr. Bickford-Smith and carried unanimously, she will be missed.

11. PLANNING

Pre Apps – None received

Planning Applications – None received

Decisions – Approved

PA12/10380 Change of use of former Sunday school to form a dwelling – Chynhale School House, Chynhale, Sithney. TR13 0RX – Chimney agreed to be retained and community use of Car Park to continue.

Decisions – Refused

PA13/00870 The Blacksmiths Shop, Tregathenan, Sithney. TR13 0RZ. Conversion of former blacksmiths to holiday accommodation and erection of an extension.

OTHER PLANNING MATTERS: -

Erection of agricultural shed (prior notification) Boscadjack Farm, Coverack Bridges, Helston TR13 0LZ – no approval required.

Cllr. P. Martin declared a non registerable interest in item 11 – Conversion of barns to dwellings at Lowertown Mill as his brother is the builder at the premises. He did not leave the room, but took no part in the discussion.

Cllr. Paterson reported that condition 7(b) of the planning application PA12/05441 conversion of barns to dwellings at Lowertown Mill stated that prior to commencement of works details of the proposed windows and doors and repair schedule for the existing machinery, including the waterwheel were to be submitted and approved in writing by the Planners. The Clerk was asked to contact CC Planning and ask if this had been complied with as work had commenced.

Cllr. Paterson reported that a substantial structure is under construction in front of Prospidnick (Quoits) Woods, which may be associated with the letter box An Gwelves. Cllr. Paterson to monitor the situation, and it was agreed that if a building was begun he contact planning enforcement.

PA13/02574 Submission of details to discharge Condition 3,6,9,11 and 12 in relation to decision notice PA12.05621 Trevarno Home Farm, Trevarno Estate. These conditions relate to 3 – materials, 6 – no works until programme of archaeological work carried out, 9 –details of appearance and boundaries, 11 – scheme for securing bat access, 12- hard and soft landscaping details. Cllr. Paterson said that the properties were up for sale. The Clerk was asked to contact CC Planning asking what had been done to warrant the discharge of these conditions and if they had been complied with.

12. PUBLIC RIGHTS OF WAY –

Footpath 230/11/3 Crown Inn to Moffat's Corner – The Clerk reported that a further response is awaited from Dan Senior, Countryside Officer (Information).

Repair / replacement of footpath signs. – No response has been received, the Clerk had chased this.

Stepping Stones Lowertown River – Colin Bayes has stated that work will be carried out in the new financial year

Footpath 18/2 (Truthall Halt to Trannack) – Cllr. Paterson reported that this is obstructed by 2 strands of barbed wire across the width of the field. The Clerk was asked to write to the landowner and ask for it to be removed.

Cllr. I Paterson declared a non registerable interest in item 12 footpath 230/5/4 as Rights of Way Officer West Cornwall (P/K) Group of the Ramblers Association. He was invited to remain whilst the matter was discussed by the Chairman but took no part in the discussion.

The Clerk reported that an e mail from West Cornwall (P/K) Ramblers Association had been received concerning the ploughing up and non reinstatement of Footpath 230/5/4 along with photos and statement of when it was ploughed. This had been sent to Mr. Glasper, Thane Osborne and CC Rights of Way Officer. Cllr. Pascoe said that planting had taken place right up to the hedge leaving rough stones to walk on. Cllr. Bickford-Smith said he had spoken to the foreman of Rowe Farms who had agreed to remedy the matter. It was felt that as this approach had not worked with New Generation, it was agreed that the Clerk should write to Rowe Farms asking for immediate reinstatement of the paths as per the Highways Act 1980.

The Clerk reported that she had received confirmation that the LMP grant would be forthcoming this year.

13. REGENERATION/BT PHONE BOXES – The Lowertown Library Box had now opened. The ceremony was well attended.

14. LOCALISM – Nothing to report.

15. CODE OF CONDUCT- Nothing to report

16. REPORT OF THE CLERK & CORRESPONDENCE

Signpost Cornwall

Julie Girling MEP February newsletter, Press release 15/3 re reforms to Common Agricultural Policy

CALC The Week issue 3, 4

Rural Services 4/3, 11/3, 18/3 and 25/3. Rural Opportunities Bulletin March 2013

Town and Parish Council newsletter edition 13 and 14

CC – Get Cornwall Building 2013

Cornwall Local Plan, Gypsy and Travelling Communities Plan and Community Infrastructure Levy

NALC – Putting Communities First

Cornwall Countryside Access Forum Agenda

Letter from St. Day PC re Cornwall Homechoice Register

Thanks from Cornwall Air Ambulance and South Kerrier Heritage Trust for donations

1st newsletter Royal Cornwall and Isles of Scilly Partnership March 2013

Cornwall RCC – Workshop on local landscape Character Assessment

Date of Audit. The Audit for 2012/13 will be carried out on 3rd June, 2013.

This years Audit will be in early June. The Clerk reported that David Gallie, the external auditor used by the Parish Council for the last few years, was willing to carry out the audit for the same fee as last year of £75.

The Clerk asked if Council were agreeable to this as the external audit needs to be completed prior to Council agreeing the accounts at their May meeting (June will be too late for the audit). It was proposed by Cllr. Paterson,

seconded by Cllr. Pascoe and carried unanimously that Mr. Gallie is asked to carry out the audit. The invoice from CALC had been received for 2013/14 in the sum of £213.35 plus VAT = £234.28. This is in line with the

increase as reported by Cllr. Paterson last month under item 9. Agreement to pay was sought. It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Morgans and carried unanimously that the invoice be settled.

17. FINANCE

a) To consider the following accounts for payment:

It was proposed by Cllr. Paterson, seconded by Cllr. Morgans and carried unanimously that the following accounts be paid:-

		£
Mrs. Pauline Williams, Clerk (£471.47)	Salary	419.32
	Mileage	18.50
	Office Allowance	20.00
	Computer Depreciation	10.00
	Telephone Calls	3.65
	Petty Cash	0.00
Post Office (for HMRC)	Income Tax – Clerk	0.60

b) To consider the following applications for donations:

Victim Support – It was agreed that this be held over until next March.

18. Mr. Philips seat at Coverack Bridges –

Cllr. Pascoe declared a disclosable financial interest in this matter, as her husband had submitted a quote and left the room prior to discussion.

Three prices had been sought, from Mr. Pascoe, Mr. Tregoning and Mr. Sanders. The Clerk said she had been unable to make telephone or e mail contact with Mr. Sanders and thought he may be on holiday.

Two prices had been obtained.

David Pascoe in the sum of £260 plus VAT (work can be carried out within 2 weeks of order)

M. Tregoning in the sum of £535 plus VAT

It was proposed by Cllr. Paterson seconded by Cllr. Deacon and carried that the quote submitted by David Pascoe be accepted.

19. SPEED VISOR RESULTS – The Clerk had sought advice from CALC as to whether the PC can pay for a device as part of the traffic calming scheme. Sarah Mason, CALC, had confirmed that under the Highways Act 1980 s 274a, providing the scheme is for the benefit of the area and CC are used to purchase and erect the sign the PC can pay for it. Cllr. Paterson said he had made some enquiries and the device costs £2395 +VAT and delivery. It was agreed that the Clerk contact CC asking what they would charge for fitting and who would pay for the power and maintenance and if it is the PC what these charges would be.

20. REVISION OF STANDING ORDERS –

It was proposed by Cllr. Pascoe, seconded by Cllr. Bickford-Smith and carried unanimously that this revision be carried out in June. The Clerk stated that the specific items that needed completion were:-

Page 2 SO 29 length of meeting time needs inserting.

Page 5 SO39 (a) clear days needs to be specified in respect of written notices of motions.

Page 6 SO40 (xvii) value of authorising of payment needs specifying.

Page 6 SO41 (m) right of reply by mover of motion, time needs specifying

Page 11 SO58 (d) insert no. of days; assume other three are 'Parish'

and asked Cllrs. to consider these and any other amendments. Cllr. Bickford-Smith said he felt that the severe weather policy should be added to Standing Orders. This was agreed.

21. MILLENNIUM MAPS – Min 8 of 5th March meeting refers. The Clerk stated that the current charges were £15 signed and £7.50 unsigned. It was proposed by Cllr. Pascoe, seconded by Cllr. Bickford-Smith that this was a reasonable charge and no amendments should be made. Cllr. P. Martin said he would take some for Butchers Antiques, and Cornwall Councillor Loveday Jenkin suggested maybe the Helston Railway and Helston Museum may be willing to try and sell them. The Clerk stated, and it was agreed, that any maps sent for sale must be paid for when they were delivered. Cllr. Paterson said he would like five maps and Cornwall Councillor Loveday Jenkin said she would like one map. The Clerk asked that cheques be sent to her, but the maps collected from Cllr. Bickford-Smith.

Cllr. Bickford-Smith declared a disclosable financial interest in Affordable Housing Item 22 as the landowner and left the meeting before the matter was discussed.

22. UPDATE ON PROPOSED AFFORDABLE HOUSING IN CROWNTOWN – The Clerk reported that negotiations between the landowner and developer are going well and that the developer is intending to make contact with the PC and table a layout for discussion sometime over the next 1-2 months.

23. TIME AND DATE OF NEXT MEETING - The Clerk asked Council when they wanted the next meeting in case there is an election. It was felt that Tuesday 7th and Wednesday 8th were not acceptable due to Flora Day. It was proposed by Cllr. Paterson, seconded by Cllr. Morgans and carried that the meeting be held on Thursday 9th May.

NB Please note Sithney School is not available so meeting will be on Thursday 9th May at Trannack School at 7.15