

**SITHNEY PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING
TO BE HELD AT TRANNACK SCHOOL
ON TUESDAY 01st MAY 2018
IMMEDIATELY AFTER THE ANNUAL PARISH MEETING.**

Dear Sir/Madam,

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email sithneypc@gmail.com

AGENDA

- 1. ELECTION OF CHAIRMAN FOR PARISH YEAR 2018-2019**
- 2. TO RECEIVE THE CHAIRMAN'S ACCEPTANCE OF OFFICE**
- 3. TO RECEIVE CONFIRMATION FORMS OF FINANCIAL AND OTHER INTERESTS FROM COUNCILLORS AND ACCEPTANCE OF OFFICE FOR THE NEW TERM.**
- 4. ELECTION OF VICE-CHAIRMAN FOR PARISH YEAR 2018-2019**
- 5. APOLOGIES FOR ABSENCE**
- 6. DECLARATIONS OF INTERESTS FOR ITEMS ON THIS AGENDA**
- 7. TO CONSIDER APPOINTMENT OF COUNCILLORS WITH SPECIAL RESPONSIBILITIES FOR;**

Public Rights of Way	Cllr. Mrs. Penrose and Cllr. Mc Donald
Regeneration	Vacant
Audit and Risk Assessment (2)	Cllr. Mc Donald & Cllr. M. Tresidder
Planning Advisory Panel	Cllr. Mc Donald & Cllr. Mr. L. Penrose
Communications & CALC	Cllr. Mrs. Penrose
Liaison with Cornwall Council	Cllr. Martin
Waste and Re-Cycling	Cllr's Martin and vacant
Transport & Highways	Clerk
Police and Victim Support	Vacant
Sithney School	Vacant
Trannack School	Vacant
Affordable Housing	Vacant
Environment (Mud on Roads)	Vacant
Any other responsibilities	
- 8. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODY: -**
HELSTON FRAMEWORK GROUP – currently Vacant. **Community Network Panel** - Vacant
- 9. TO CONFIRM APPROVED STANDING ORDERS** and sign.
- 10. TO CONFIRM FINANCIAL REGULATIONS** and sign.
- 11. TO CONFIRM 3 SIGNATORIES FOR SITHNEY PARISH COUNCIL ACCOUNTS AT BARCLAYS BANK**
(Currently PM/LP/JK)
- 12. TO REVIEW MEETING DATES FOR THE FORTHCOMING YEAR** – 2018 currently 05/06, 03/07, 07/08, 04/09, 02/10, 06/11, 04/12, 08/01/19, 05/02/19, 05/03/19, 02/04/19 & 07/05/19
- 13. REVIEW INVENTORY OF LAND AND ASSETS and sign** – copy attached
- 14. REVIEW AND CONFIRM INSURANCE COVER IS ADEQUATE** – copy of schedule attached.
- 15. REVIEW COUNCIL'S/EMPLOYEES MEMBERSHIP OF BODIES** – CALC £301.24 (2018/2019), SLCC £67 (18/19)
- 16. CONFIRM CURRENT COMPLAINTS PROCEDURE** – As per last year.
- 17. CONFIRM PROCEDURE FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT AND DATA PROTECTION ACT 1998** - As per last year
- 18. CONFIRM POLICY FOR DEALING WITH PRESS/MEDIA** – As per last year
- 19. CONFIRM COUNCIL POLICIES AND PROCEDURES INCLUDING S 137** – As per last year
- 20. ACCEPTANCE OF MINUTES** – Ordinary Meeting held at Sithney School on 03rd April 2018
- 21. MATTERS ARISING FROM THE LAST MINUTES** held on 03rd April 2018
 - Defibrillator
 - Sithney School Junction flooding
 - Speeding through Crowntown
- 22. PUBLIC PARTICIPATION**
- 23. CHAIRMAN'S COMMENTS**
- 24. COUNCILLORS' QUESTIONS AND COMMENTS** 24 hours notice in accordance with Standing Orders Advisable
- 25. CORNWALL COUNCILLOR'S COMMENTS**
- 26. PLANNING - To consider recommendations to planning applications received including: -**
Applications:
PA18/02809 - Location Land North Of The Crown Inn Crowntown Helston Cornwall
Proposal Outline planning permission with some matters reserved: Development up to 4 dwellings.

Approved:

PA17/11613 - Mellangoose Farm Mellangoose Sithney TR13 ORS - Proposal: Replacement of existing workshop/store building with annexe.

PA18/01234 Granted (CAADs and LUs only) - Gew Farm Buildings, Prospidnick Hill, Prospidnick, Sithney - Lawful development certificate for existing use as a self-contained residential dwelling.

27. PUBLIC RIGHTS OF WAY

Lowertown Leats – Update from CC.

Sithney 19 and 9

Bridleway 230/30/1 – Coverack Bridges to Lowertown.

28. REPORT OF THE CLERK AND CORRESPONDENCE

Grit Bins

RSN Weekly Bulletins & Rural Vulnerability Service.

Longstone

Audit

CC – Localism newsletter

CC – Neighbourhood Planning Bulletin

CC – Town and Parish Council Newsletter

Community Networks Highway Scheme

S106 – Open Space agreement.

29. FINANCE

a) To consider and authorise the following accounts for cheque payment:

Cornwall Pension Fund (LGPS) – Clerk April (Includes annual £200 lump sum)

CALC/NALC Subscription

Zurich Municipal

Mabe Parish Council

£

297.59

301.24

364.50

10.00

973.33

b) Financial Reports by Clerk – Approval of Monthly Report and sign. Risk Assessment and sign.

c) External Audit Report.

30. Annual Governance Statement – To approve and authorise Section 1 of the 2017/2018 return.

31. Annual Return – To approve and authorise Section 2 of the Accounting Statements 2017/2018 return.

32. LMP Contract Length

33. TIME AND DATE OF NEXT MEETING – Tuesday 5th June 2018 at Sithney School.