

SITHNEY PARISH COUNCIL

Chairman: Ian Paterson

Clerk to the Council
Mrs. Pauline Williams
01209 831229

Briar Cottage,
Burras, Wendron
Helston TR13 0HU

6/14

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT TRANNACK SCHOOL ON TUESDAY 6TH MAY, 2014 AFTER THE ANNUAL PARISH MEETING

Present:-

Cllr. P. Bickford-Smith
Cllr. P. Martin
Cllr. Mrs. A. Pascoe- arrived 8.24
Cllr. E. Williams

Cllr. P. Elliott
Cllr. M. Morgans
Cllr. I. Paterson

PCSO Paul Whitford, Parish Clerk Mrs. Pauline Williams and 3 members of the public

1. ELECTION OF CHAIRMAN FOR PARISH YEAR 2014-2015 – It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Elliott and carried that Cllr. Paterson is re elected as Chairman.

2. TO RECEIVE THE CHAIRMANS DECLARATION OF ACCEPTANCE OF OFFICE - The Chairman signed his Declaration of Acceptance of Office.

3. TO RECEIVE CONFIRMATION FORMS OF FINANCIAL AND OTHER INTERESTS FROM COUNCILLORS. - All Councillors signed a new form to confirm that their interests had not changed since the last completed form.

4. ELECTION OF VICE-CHAIRMAN FOR PARISH YEAR 2014-2015 - Cllr. Morgans proposed, Cllr. Ms Williams seconded that Cllr. Bickford-Smith be re elected as Vice-Chairman.

5. APOLOGIES FOR ABSENCE – Cornwall Councillor John Keeling and Cllr. Mrs. Pascoe for late arrival

6. DECLARATIONS OF INTERESTS IN ITEMS ON THIS AGENDA - Councillor Morgans declared a disclosable financial interest in Wheal Bramble and Helston Railway.

Councillor Bickford-Smith declared a disclosable financial interest in Affordable Housing, Helston Railway and Chynhale Chapel as lessor item 31.

7. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011

One application from Cllr. Paterson had been received who sought permission for a further 1 year to participate and vote on Rights of Way matters on the basis that no pecuniary advantage is attached to his involvement as an officer of the Ramblers Association. The Clerk reminded Council that they had agreed that they would make decisions of applications for dispensations. It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Morgans that the application is granted for permission to participate and vote on rights of way matters for 1 year. The Clerk signed the dispensation form.

8. TO CONSIDER APPOINTMENT OF COUNCILLORS WITH SPECIAL RESPONSIBILITIES FOR;

It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Ms Williams and carried unanimously that these appointments be taken en bloc, subject to no changes. There were no changes apart from the deletion of former Cllr. Deacon

Public Rights of Way	Cllrs. Paterson and Mrs. Pascoe
Regeneration	Cllr. Ms Williams
Audit and Risk Assessment (2)	Cllr. Bickford-Smith and Councillor Elliott
Planning Advisory Panel	Cllrs. Bickford-Smith, Mrs. Pascoe, Morgans and Williams
Website	Cllr. Paterson
Liaison with Cornwall Council	Cllr. P. Martin
Waste and Re-Cycling	Cllrs P. Martin and Morgans
Transport & Highways	Cllr. Bickford-Smith
Police and Victim Support	Cllr. Ms Williams
CALC	Cllr. Paterson
Newsletter	Cllr. Paterson
Resident's complaints about mud from fields	Cllr. Bickford-Smith
Sithney School	Trust Governor Cllr. Bickford-Smith
Trannack School	Community Governor – Cllr. Mrs Pascoe
Affordable Housing	Cllrs. Mrs. Pascoe and Morgans
Any other responsibilities	None at present

9. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODY: - HELSTON FRAMEWORK GROUP – Cllr. Mrs Pascoe.

It was agreed that due to the number of documents that needed to be signed by the Chairman, that subject to authority to do so, they would all be signed at the end of the meeting.

10. TO CONFIRM APPROVED STANDING ORDERS AND SIGN. It was proposed by Cllr. Bickford-Smith seconded by Cllr. Elliott and carried unanimously that these be confirmed. The Chairman signed them.

11. TO CONFIRM FINANCIAL REGULATIONS AND SIGN. - It was proposed by Cllr. Elliott, seconded by Cllr. Bickford-Smith and carried unanimously that these be confirmed. The Chairman signed them.

12. TO CONFIRM 3 SIGNATORIES FOR SITHNEY PARISH COUNCIL ACCOUNTS AT BARCLAYS BANK - It was proposed by Cllr. Elliott, seconded by Cllr. Ms Williams and carried that Councillors Paterson, Mrs. Pascoe and Morgans

be signatories on the account. Cllr. Morgans had attended the bank and provided the necessary documentation as per min 19 of 10th February 2014 minutes.

13. TO REVIEW MEETING DATES FOR THE FORTHCOMING YEAR – 2014 It was proposed by Cllr, Morgans, seconded by Cllr. Bickford-Smith and carried unanimously that the meeting dates for 2014 being 3/6, 1/7, 5/8, 2/9, 7/10, 4/11, 2/12, and for 2015 6/1, 3/2, 3/3, 7/4 & 5/5. be agreed.

14. TO REVIEW CONDITIONS OF SERVICE OF THE CLERK INCLUDING PAY INCREASE SEE PC MEETING MINUTE 20 PAGE 40/13 OF NOVEMBER 2013. Under new SO7 the press and public are excluded on the grounds of disclosure of exempt information under pt 1 schedule 12 of LGA 1972. Details attached. It was proposed by Cllr. Elliott seconded by Cllr. Morgans and carried that the pay increase approved minute 20 p40/13 of November 2013 minutes be implemented and that as no figures were disclosed SO7 did not need to be implemented.

15. REVIEW INVENTORY OF LAND AND ASSETS AND SIGN – It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Elliott and carried unanimously that this be agreed and the Chairman signed the register.

16. REVIEW AND CONFIRM INSURANCE COVER IS ADEQUATE – It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Elliott and carried unanimously that the cover was adequate and the Chairman signed a copy of the policy document. (The Clerk confirmed that this applies to the existing policy as the renewal is not due until 1/6/2014).

17. REVIEW COUNCIL'S/EMPLOYEES MEMBERSHIP OF BODIES – It was proposed by Cllr. Morgans seconded by Cllr. Elliott that membership continue. The Current charges are Council CALC £250.67 (2014/15), SLCC £101(2012/13 paid in January each year) It was agreed that membership to both organisations were beneficial to the

18. CONFIRM CURRENT COMPLAINTS PROCEDURE – . The CALC model which had been personalised for this Council was approved last year. It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Morgans and carried unanimously that this was still valid and was signed by the Chairman.

19. CONFIRM PROCEDURE FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT AND DATA PROTECTION ACT 1998 - . The CALC model which had been personalised for this Council was approved last year. It was proposed by Cllr. Elliott, seconded by Cllr. Bickford-Smith and carried unanimously that this was still valid and confirmed.

20. CONFIRM POLICY FOR DEALING WITH PRESS/MEDIA – The policy drawn up last year was still considered to represent a clear chain of command. It was proposed by Cllr. Morgans, seconded by Cllr. Elliott and carried unanimously that this policy be confirmed.

21. ACCEPTANCE OF MINUTES – The Minutes of the Ordinary Meeting held at Sithney School on 1st April, 2014 were proposed by Cllr. Bickford-Smith seconded by Cllr. Morgans and unanimously agreed as a correct record and were signed by the Chairman.

22. MATTERS ARISING FROM THE LAST MINUTES held on 1st April, 2014

Lane Chynhale to Crowtown – Claire Banks, CC, has inspected the path and will arrange for works to commence in the near future.

Town and Country Planning Act 1980 Section 174 Appeal by Wheal Bramble against Enforcement Notice – Mandy Smith had advised the Clerk that the Enforcement Notice had been appealed. As instructed at the last meeting the Parish Council had submitted their views to the Inspector.

Little Bosoha, Trenear OS ref SW664318 (EN13/01347) – Mr. Tapsell had advised the Clerk that he had completed his investigation and closed the case. He stated that the length and width of the wooden structure was in accord with the Caravan Sites Act 1968, although the internal height was 150mm too high. He said that the structure and its relationship to the main building formed part of the domestic area and constituted a moveable structure.

EN13/01276 Alleged stationing of a caravan on land for residential use. Land adjacent to Higher Roseawen, Sithney Green, Sithney TR13 0RT – David Tapsell said he was carrying out a Land Registry Search to find the name and contact location for the owner, he stated that whilst the file indicates this may have been pursued in the past he could not find any result of the search. Once this information is available he will write to the owner spelling out the planning requirements/issues.

Footpath 230/5/4 - Hamish Gordon had advised the PC that he was happy that the condition of this path is now commensurate for its legal use.

Footpath 230/6/1 Mellangoose to Newham Barton and Farm -.A road closure order is in force from 22nd April to 2nd May for service connection works, funding is still awaited for the repairs from CC.

Footpath 230/9/2 – Hamish Gordon has contacted Mr. Glasper for an update and timescales for reinstatement. Cllr. Paterson stated that work had commenced with stone removal and building a wall at the side of the path but he was concerned that the low wall would still funnel water onto the footpath. The Clerk was asked to raise this with Hamish Gordon.

Footpath 30/1 – Hamish Gordon said the majority of this route is available, however the householder is still awaiting authorisation from his Insurers before he can proceed.

Flooding at Prospidnick/Chynhale/Penpraze – A site meeting had been held with Andrew George MP at The Old Piggery on 15th April at 10.30 p.m. An email had been received from Andrew George offering to facilitate a meeting between farming representatives, Highway Agency, Environment Agency, and Sithney PC to explore how the flood problems could be best mitigated. He said that using or strengthening regulatory tools available to CC as Highway Authority and using sanctions on those who are exacerbating the problem as a result of their action or inaction. He

suggested inviting farmers' representative, CC, EA, Cormac, and a representative of the Association of British Insurers to a future meeting which he would be happy, if so requested, to lead. Cllr. Keeling had asked the PC to decide how they wished to proceed. Cllr. Bickford-Smith said it was a criminal offence under the Highways Act 1984 to allow anything but clean water onto the Highway. He said that the Council should make it a test case, as he felt it was the only way to

resolve the issue. Cllr. Martin said that not only would that be extremely expensive there was no guarantee of success, such a case was intended to stop existing problems not to prevent future ones and the onus of proof of where the water came from and whose fault it was would be on the PC. It was proposed by Cllr. Bickford-Smith,

seconded by Cllr. Morgans (PM and AP abstained AP had only just arrived part way through deliberations) and carried that Cllr. Paterson contact Cllr. Keeling with a view to a further meeting with Mr. George and as many experts and landowners as possible. The Clerk asked Council if the e mail from Mr. George could be shared with affected local residents this was agreed and Cllr. Morgans agreed to distribute it to affected and interested residents.

Councillor Bickford-Smith, in his post as 'Mud' officer for the PC had taken Melissa Collings (Environment Agency rep Mr. Clemo) down to Nanskerris after the meeting to show her the blocked stream and where it came out, depositing silt and debris across the field. He stated that there was a lot of silt in the adjacent meadow and on the stream banks. Some parts of the field were still very wet and swards of grass were benefiting from the silt deposited. He stated that she was most helpful, but he had not had a chance to check if any action had been taken.

Brambles from Coverack Bridges going towards Trannack – Cornwall Council had responded saying that in normal circumstance they would have issued a notice to the land owners to get the brambles cut, but as they had a team in the area they carried out the work.

Potholes and blocked drains – CC said that the potholes at Gwavas and by Merther Nursery had been repaired. The drains opposite the Old School at Chynhale, left hand side past The Grove near junction A394 and T junction near the old shop on B3302 where Sithney Road joins the road to Hayle had all been cleared on 2nd April.

Request for Grit Bin Lowertown Hill to B3297 – The Clerk had passed this request to Cornwall Councillor Loveday Jenkin who had referred it to Wendron PC suggesting they contact Sithney with regard to sharing the cost. Council decided that this should be supplied by Wendron PC as undoubtedly their residents would benefit from the new grit bins this council had installed.

23. PUBLIC PARTICIPATION – Thelma Bedell said that the grit bin was requested from the Bridge up to Gwavas. Cllr. Paterson agreed to speak to Mr. Howard James and clarify where the bin was requested for.

Thelma Bedell also reported that the light in the book box at Lowertown no longer worked. The Clerk agreed to check the contract with BT.

24. POLICE REPORT - PCSO Paul Whitford reported that three crimes had been reported in April. A rape of a female over 16 years of age (which was declared at interview but is an historic case) – ongoing investigations and a failure to comply with a shotgun licence – person reported for first offence. In Truthall there had been one report of criminal damage to property of under £5,000 – no further lines of enquiry. This was to a railway carriage parked at Truthall Halt.

25. CHAIRMAN'S COMMENTS The Chairman said he was sad to have to report that Cllr. Deacon having missed meetings for 6 calendar months was now no longer a Councillor. This was due to ill health. He stated that Cllr. Deacon had worked hard as a Councillor, St. John Ambulance and the wider community. He sought authority to write a personal letter of thanks to Cllr. Deacon. It was proposed by Cllr. Morgans, seconded by Cllr. Ms Williams and carried (PBS and PE abstained) that the Chairman be authorised to write the letter. The Clerk to advise CC accordingly.

Cllr. Paterson stated that in Lowertown it had been reported that at Lowena 4 log cabins had been erected on concrete bases. The Clerk was asked to get Enforcement to take a look and give a view.

Cllr. Paterson reported that there was vegetation overhanging the road in Trevarno Valley from Front Lodge to Mellangoose. Cllr. Bickford-Smith reported that it was, to his knowledge, only one bough and he would deal with the matter.

26. COUNCILLORS' QUESTIONS AND COMMENTS – Cllr Mrs. Pascoe arrived at 8.24pm. There were no matters raised by Councillors.

27. CORNWALL COUNCILLOR'S COMMENTS - Cornwall Councillor John Keeling said it had been a busy period with a diverse mixture of issues and challenges but he was pleased and delighted that the Chief Secretary to the treasury, Danny Alexander announced recently that the Government now recognised the Cornish, the people of Cornwall would be a better description, being recognised as a national minority and will mean that the Cornish will be afforded the same protections as the Welsh, Scottish and the Irish. This means that National minority status will not initially bring any additional funding or powers to the Council or to Cornwall; and we will need to work with partners to make this clear to people in Cornwall. However, there are obviously significant benefits for Cornwall in being included within the Framework Convention which is worth celebrating.

Government departments and public bodies will be required to take our views into account when making decisions. He stated that the fairer funding campaign for Cornwall is gathering momentum and the slogan "Stand up for Cornwall" may become a familiar part of council's vocabulary in the not too distant future. The integration of health and social care is an essential piece of work that needs to gather more speed to reflect the need for more joined up thinking on what are the largest areas of council spending now and in the future. A select committee inquiry into School Governance, to assess the effectiveness of governance in our local authority schools was completed last week. School governors are volunteers and usually busy people and like parish councillors need all the support and help they can get.

He reported that the subsidy to Newquay Airport is reducing along with a reduction in Full Time Equivalents (employees) and though passenger numbers have fallen the Dawlish closure made it clear that the airport is vital to Cornwall.

Cornwall Councillor John Keeling said that at full Council he questioned the use of government funding to provide aid to the homeless and the decision not to proceed with the initial plan to build a Homeless Hostel that was included in the Housing Investment Plan. He stated that he had met with Andrew George, Cormac, Highways, Drainage and Sithney PC re the ongoing problem of field run off and the effects of this flooding on the community.

28. PLANNING - To consider recommendations to planning applications received:-

PA14/02463 Land adjacent to Lavalow, Sithney Green. Sithney. Erection of a stable block and change of use from agricultural to equestrian. – The panel supported this application.

PA14/02887 Merther Farm, Merther Lane, Sithney. Construction of affordable dwelling. – The panel supported this application as it is an exception site and provided that it remains as affordable housing within Sithney Parish.

PA14/02943 Higher Trannack Farm, Trannack. CLUED for the construction of two single dwellings and their use for that purpose. The property had been sold without the extension having permission so the seller is applying for retrospective permission. The panel supported this application

PA14/03017 Glebe Farm, Sithney. TR13 ORT. Proposed conversion of a barn to form extension to existing dwelling - The panel supported this application as it would make the dwelling more suitable for 20th century, however they felt traditional materials should be used and be of similar design to the existing building. They felt that the use of corrugated sheeting was unacceptable. Plan 919/04C is misleading in its description of stone blocks and block and slate.

PA14/03082 Crowtown. Crowtown Car Sales, Crowtown Filling Station. Proposed demolition of existing garage and construction of 2 houses and one garage - The panel did not support this application. It was felt that the design was poor and rather bland. It was felt that as the garage was a focal point in the village it was important that it was in keeping with the surrounding properties in Crowtown. They felt the green credentials were good. There was concern about land contamination at the back of the building where the workshops were located and a statement should be provided by the inspecting Environment Officer that no toxic mats remain in the soil.

PA14/03087 Lower Boscadjack Barns, Coverack Bridges. Regularisation of access and parking. – The panel supported the application, which was seen as a retrospective application for regularisation of the parking area which had been in use for some time.

PA14/03190 Moffats Corner, Nancegollan. Demolition and replacement of existing dwelling. – The panel supported this application to demolish two outdated workers cottages and replace with a modern dwelling. The panel expressed concerns about the speed of traffic travelling between Helston and Hayle and recommend that there are good sight lines on to this busy road. They would like to see as much possible use of existing/salvaged materials so that the property is in keeping with surrounding buildings.

PA14/08989 4 The Sidings, Nancegollan. Erection of live to work unit. – The panel supported this application which is a variation on the original permissions granted to include an attic room and staircase which does not affect the overall height of the building.

It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Ms Williams and carried that these decisions be endorsed by the Parish Council and transmitted to CC as the PC comments.

Decisions

PA14/03628 Cudna Barn, Cudna Lane, Crowtown TR13 0AD. Details to discharge condition 2 in respect of decision notice PA11/03068. (no development shall commence until details of materials to be used in construction of external surfaces have been submitted and approved)

Enforcement

EN13/02212 Pengoon Farm – This CLUED had now been received by the CC but as yet the PC has not had sight of it.

29. PUBLIC RIGHTS OF WAY – A date for replacement of the signs is still awaited. The LMP payment for 2013/14 had now been received in the sum of £1,175. See item 22 page 7/14 re footpath 9/2.

30. LOCALISM/CODE OF CONDUCT/NEIGHBOURHOOD DEVELOPMENT PLAN - A meeting had been held with Maxine Hardy on 23rd April.

The Woodcote neighbourhood plan can be viewed on line. The Clerk had forwarded a copy of the slides provided by Maxine Hardy to all Councillors for their perusal.

The Clerk and three Councillors attended a briefing and detailed discussion with the Community Network Manager, Maxine Hardy, to understand what was involved in preparing a Neighbourhood Development Plan (NDP) for Sithney Parish. (The Clerk has circulated the Slide Presentation that Maxine used). It was abundantly clear that the process would be very time consuming and would require considerable dialogue with and input from the whole Parish. After extensive discussion on the night it was decided that a further ‘informal’ meeting of Councillors should be held to decide whether an NDP was appropriate to our situation. Cllr. Paterson said that in order for the plan to be viable parishioners had to want to be involved. It was agreed that Cllr. Paterson sort out a date and venue for Councillors to meet and discuss the idea of a Neighbourhood Development Plan.

31. REPORT OF THE CLERK AND CORRESPONDENCE

Rural Services Network – weekly news 24/3, 31/3, 7/4, 14/4. Rural Vulnerability Service – Broadband and Fuel Poverty April and Rural Opportunities Bulletin April 2014. RSN- Neighbourhood and the Broader Planning Course Cumbria 29/4

CC Localism and Devolution – Information Bulletin 24/3, 25/3, 2/4, 3/4,

CC Information Bulletin - Kresen Kernow project

Safer Cornwall Newsletter 28th March

CC West sub-area planning committee 7th April.

Signpost Cornwall 28/3/2014

CC – Road Closure Order Mellangoose between junction of Newham Road and grid ref SW 4942 28849 22/4 to 2/5

CC – Keeping in Touch

Councillor Bickford-Smith declared a disclosable financial interest in Chynhale Chapel as lessor.

The Clerk reported that Cornwall Council is reviewing polling stations in Parish Areas as required by the 2013 Act. The Clerk had sent a copy of the e mail to all Councillors. Sithney PC polling stations are at Trannack School and Chynhale Chapel. CC asked if additional polling stations needed to be provided if some electors are disadvantaged by current locations. If the polling stations were easy to locate, if the buildings were suitable, if parking and access is acceptable or were there more suitable premises that could be used. Council felt that the locations of the polling stations were adequate. The Clerk to advise CC accordingly.

Vital Venues April newsletter

Heritage Funding Fair 20/6 Exeter Community Centre

The Clerk advised Councillors that she would be on annual leave from Monday 12th to Friday 16th of May inclusive.

Risk Assessment – A copy of the updated Risk Assessment dated 28/4/14 had been sent to all Councillors. It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Elliott, and carried unanimously that the Chairman was authorised to sign the document as it had been reported to the Council.

Insurance -The Clerk had sought a quote from Zurich Insurers to compare the cost with the PC current insurers AON. Zurich quote was £336.17 each year for a 3 year contract or an additional 10% for a single year contract making the annual cost £369.78. AON charge is £665.08 for the year. Both the Clerk and Councillor Elliott (in his capacity as Auditing Councillor) had looked at both policies and can find no downfalls, just betterment. It was proposed by Cllr. Bickford-Smith seconded by Cllr. Morgans and carried that the PC change insurers and take up a three year contract with Zurich and the payment be made tonight as the Policy expires on 1st June before the next PC meeting.

32. FINANCE

Councillors Bickford-Smith and Elliott had carried out their audit of the PC books on 11th April and found no problems.

Independent Audit - David Gallie had carried out the Internal Audit on 22nd April. He confirmed that the financial records relating to all activities of the Council had been made available for examination which enabled him to carry out the necessary checks to ensure that the Council complies fully with legislation through its Financial Regulations, Standing Orders, and Risk Assessments which are reviewed on a regular basis.

He stated that all records are kept to a very good standard through the work of the Clerk and he had completed the Internal Audit Section of the Annual Return accordingly

He asked that his fee of £75 be paid. It was proposed by Cllr. Bickford-Smith seconded by Cllr. Elliott and carried that the payment be made.

Mr. Gallie had signed off the accounts as a true record of the Council's transactions for the year, and the Clerk asked for approval of end of year accounts, and for the Chairman to sign the Receipts and Payments Account, Assets and Section 1 and 2 of the Annual Return. It was proposed by Cllr. Bickford-Smith seconded by Cllr. Elliott and carried unanimously that these be approved as a correct record and signed by the Chairman.

To approve the final and end of April budgetary control statements and Receipts and Payments Account for end of April -

A copy had been given to all Councillors. It was proposed by Cllr. Bickford-Smith seconded by Cllr. Elliott and carried unanimously that these be approved as a correct record.

The Notices for the Annual Audit to be carried out by Grant Thornton had been put on the PC boards.

Update Reserves – The Clerk reminded the Parish Council that at their June 2013 meeting they agreed the following reserves:-

Cornwall Council Services	£10,200 (saved between 2009 and 2013)
Elections	£3,900 (saved between 2005 and 2012)
Financial Reserves	£3,000 (to cover first 3 months payments)
Community Projects	£7,700 (being balance remaining)
	<u>£24,800</u>

The PC reserves had increased at the end of 2013/14 financial year by £4,170 to £28,970. This, in the main, was a result of under spends of £259 on Clerks expenses, £410 on postage, printing and stationery, £502 on Rights of Way maintenance, £147 on Insurance, £105 on Audit Fees, £1,000 on Assets, £108 on election expenses, £975 on community projects.

The Clerk suggested:-

Adding £108 to Election Expenses making a revised Earmarked Reserve of £4,008

Adding £975 to Community Projects making a revised Earmarked Reserve of £8675.

Possibly creating a new reserve for Rights of Way maintenance of £502 to guard against any future unprecedented expenditure.

If agreed could Council decide on where they would like the remaining £2,585 to be allocated. The Clerk suggested adding to Financial Reserves making a total of £5,555.

Thus Reserves would be:-

	£
Cornwall Council Services	10,200
Elections	4,008
Financial Reserves	5,585 (to cover first 3 months payments)
Community Projects	8,675
Rights of Way	<u>502</u>
	<u>28,970</u>

It was proposed by Cllr. Elliott seconded by Cllr. Bickford-Smith and carried unanimously that the above reserves be agreed.

Monthly Risk Assessments – The Clerk reported that she had been advised at the recent Audit Course that a copy of the report should be sent to all Councillors each month, and be signed by the Chairman as seen. It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Elliott and carried unanimously that the Chairman sign the document.

To consider the following accounts for payment:

It was proposed by Cllr. Bickford-Smith, seconded by Cllr. Morgans and carried unanimously that the following accounts be paid:-

		£
Mrs. P. Williams Clerk (£598.92)	Salary	451.84
	Mileage	25.50
	Office Allowance (March & April)	40.00
	Computer Depreciation	15.00
	Telephone Calls	3.15

11/14

	1571 – April	1.75
	Petty Cash (reimburse)	61.68
CALC	Membership 2014/15 & Course fees	322.67
Cormac Solutions Ltd	3 Grit Bins	378.08
David Gallie (independent auditor)	2013/14 Audit	75.00
Zurich	PC insurance	336.17

b) To consider the following applications for donations – Cruse Bereavement Care 2014 Appeal – A copy of the accounts for the end of the financial year had been requested as advised on audit course.

c) Report by Parish Clerk on Councils Finances – At the end of 2013/14 the Parish Council had funds of £28,970 an increase of £4,170 on the previous year, as a result of good housekeeping. The grant from CC of £1,175 for the Local Maintenance partnership was outstanding, but has now been received. The Precept (£7963.50) and Council support grant (£496.78) making a total of £8,460.28 had also been received. The invoice for the provision of the grit bins was also outstanding and has now been received in the sum of £378.08 including VAT. The Clerk reported that the Parish Council finances were adequate for the ensuing year.

33. Flooding – see item 22 page 7 & 8/14

34. Parish Council Website – Cllr. Paterson said he was arranging to meet with Cllr. Betteridge and find out what needs to be done.

35. Co-Option of new Parish Councillor: - No applicants had come forward.

Councillor Bickford-Smith left the meeting at 9.06 prior to the discussion of Affordable Housing.

36. Affordable Housing – Andrew Wiles had called off the visit to this meeting as Cornwall Council have just requested that he consider some further amendments to the design of the scheme before submitting the application. He stated that they were not major but would have to be dealt with prior to attending the next meeting of the PC. There were still strong concerns about whether local people would be allocated these properties, although Cornwall Councillor John Keeling was satisfied with the allocation at St. Breaca, Breage. Cllr. Martin said that the PC should seek evidence that local people are being prioritised and stated that Homechoice are responsible for the allocation. It was felt that if the response was not satisfactory a delay on the planning application being submitted should be requested. It was proposed by Cllr. Martin, seconded by Cllr. Morgans and carried that IP, MM and AP speak with Cornwall Councillor John Keeling and Homechoice to clarify the selection process.

A letter had been received from Andrew George MP concerning Affordable Housing in the Parish. Councillors were unsure exactly whether Mr. George's enquiry referred to the PC scheme or recent applications from individuals which included affordable units. However, it was proposed by Cllr. Elliott, seconded by Cllr. Morgans and carried that the Clerk send the response drafted by the Chairman and await a response.

37. TIME AND DATE OF NEXT MEETING - Tuesday 3rd June, 2014 at Sithney School.