

**SITHNEY PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING
TO BE HELD AT TRANNACK SCHOOL
ON TUESDAY 16th MAY 2017 AT 7.30PM.**

Dear Sir/Madam,

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email sithneypc@gmail.com

AGENDA

- 1. ELECTION OF CHAIRMAN FOR PARISH YEAR 2017- 2018**
- 2. TO RECEIVE THE CHAIRMAN'S ACCEPTANCE OF OFFICE**
- 3. TO RECEIVE CONFIRMATION FORMS OF FINANCIAL AND OTHER INTERESTS FROM COUNCILLORS AND ACCEPTANCE OF OFFICE FOR THE NEW TERM.**
- 4. ELECTION OF VICE-CHAIRMAN FOR PARISH YEAR 2017- 2018**
- 5. APOLOGIES FOR ABSENCE**
- 6. DECLARATIONS OF INTERESTS FOR ITEMS ON THIS AGENDA**
- 7. TO CONSIDER APPOINTMENT OF COUNCILLORS WITH SPECIAL RESPONSIBILITIES FOR;**

Public Rights of Way	Cllr. Mrs. Penrose and Cllr. Mc Donald
Regeneration	Vacant
Audit and Risk Assessment (2)	Cllr. Mc Donald
Planning Advisory Panel	Cllr. Mc Donald
Communications & CALC	Cllr. Mrs. Penrose
Liaison with Cornwall Council	Cllr. Martin
Waste and Re-Cycling	Cllr's Martin and vacant
Transport & Highways	Vacant
Police and Victim Support	Vacant
Sithney School	Vacant
Trannack School	Vacant
Affordable Housing	Vacant
Environment (Mud on Roads)	Vacant
Sithney Transport Scheme (S.A.S)	
Any other responsibilities	
- 8. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODY: -**
HELSTON FRAMEWORK GROUP – currently Vacant. **Community Network Panel** - Vacant
- 9. TO CONFIRM APPROVED STANDING ORDERS** and sign.
- 10. TO CONFIRM FINANCIAL REGULATIONS** and sign.
- 11. TO CONFIRM 3 SIGNATORIES FOR SITHNEY PARISH COUNCIL ACCOUNTS AT BARCLAYS BANK**
(Currently JD/LP/PM)
- 12. TO REVIEW MEETING DATES FOR THE FORTHCOMING YEAR** – 2017 currently 6/06, 04/07,01/08, 05/09, 03/10, 07/11, 05/12, 02/01/18, 06/02/18, 06/03/18, 03/04/18 & 01/05/18
- 13. REVIEW INVENTORY OF LAND AND ASSETS** and sign – copy attached
- 14. REVIEW AND CONFIRM INSURANCE COVER IS ADEQUATE** – copy of schedule attached.
- 15. REVIEW COUNCIL'S/EMPLOYEES MEMBERSHIP OF BODIES** – CALC £291.04 (2017/18), SLCC £103 (17/18)
- 16. CONFIRM CURRENT COMPLAINTS PROCEDURE** – As per last year.
- 17. CONFIRM PROCEDURE FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT AND DATA PROTECTION ACT 1998** - As per last year
- 18. CONFIRM POLICY FOR DEALING WITH PRESS/MEDIA** – As per last year
- 19. CONFIRM COUNCIL POLICIES AND PROCEDURES INCLUDING S 137** – As per last year
- 20. ACCEPTANCE OF MINUTES** – Ordinary Meeting held at Sithney School on 4th April 2017 and the Extraordinary meeting on the 27th April 2017.
- 21. MATTERS ARISING FROM THE LAST MINUTES** held on 4th April 2017.
Pednavounder – Hilltop road joining from the B3302 – Update on TRO
Average Speed Cameras in Crowtown
Truthall Bridge
Plover's Field
- 22. PUBLIC PARTICIPATION**
- 23. CHAIRMAN'S COMMENTS**
- 24. COUNCILLORS' QUESTIONS AND COMMENTS** 24 hours notice in accordance with Standing Orders Advisable
- 25. CORNWALL COUNCILLOR'S COMMENTS**
- 26. PLANNING - To consider recommendations to planning applications received including: -**
Applications:
PA17/02562 - The Blacksmiths Shop, Tregathenan, Sithney, TR13 0RZ - Conversion and extension of blacksmith's shop to dwelling and erection of a detached garage with home office over.

PA17/03387 - Glanneth Farm, Prospidnick, Helston, TR13 0RY - Two-storey rear extension with single-storey sun room extension.

Development Team:

Old Sunday School, East Lowertown, Helston, Cornwall TR13 0BZ

27. PUBLIC RIGHTS OF WAY

Footpath 230/3 – Sithney to Pednavounder – Missing section on definitive map.

Footpath 230/28/1 – Boscadjack to Trenear

Footpath 230/11 - Stile at the eastern end

Lowertown Leats

Footpath 8 Closure – Helston Railway / Black Arch Bridge

28. REPORT OF THE CLERK AND CORRESPONDENCE

Cornwall Sports Partnership Bulletin

Neighbourhood Planning E-Bulletin

Cornwall AONB Conference – 20.05.17

RSN Weekly Bulletin 03/04, 10/04, 24/08, 02/05, Rural Transport & Economy Spotlight

Cornwall Sports Partnership E-Bulletin

Communities & Devolution Bulletin March 2017 & Town Parking Update.

Crowtown Post Office – Temporary Closure

Cornwall for Change Newsletter

Community Emergency Plan Grants

Highways – Bulk Road Closures for 2016/2017

Planning Newsletter

Helston & South Kerrier Community Network Panel – cancelled

Channel 4 – Village of the Year

CC – Planning Induction Training – 06.06.17 and 14.06.17

Message of thanks from Peter Bickford-Smith.

Barclays Update

29. FINANCE

a) To consider and authorise the following accounts for cheque payment:

Cornwall Council (LGPS) – Clerk April

CASH – Reimbursement of Petty Cash

CALC/NALC Subscription

Zurich Municipal

£

92.55

69.30

291.04

361.49

814.38

Standing Order - Clerk Salary and Expenses

£530.93

b) Financial Reports by Clerk – Approval of Monthly Report and sign. Risk Assessment and sign.

c) Internal Audit was carried out on the 01.05.2017 and the 2016/2017 have been authorised by the internal Auditor Mr Gallie.

30. Annual Governance Statement – To approve and authorise Section 1 of the 2016/2017 return.

31. Annual Return – To approve and authorise Section 2 of the 2016/2017 return.

32. To agree Updated Reserves.

33. TIME AND DATE OF NEXT MEETING - Tuesday 6th June 2016 at Sithney School.