

SITHNEY PARISH COUNCIL
Chairman: Peter Bickford-Smith

Clerk to the Council
Mrs Jodie Ellis
07855774357

Trannack Farm,
St Erth, Hayle
TR27 6ET

42/16

MINUTES OF AN ORDINARY MEETING OF SITHNEY PARISH COUNCIL HELD AT SITHNEY SCHOOL ON TUESDAY 07th FEBRUARY 2017 at 7.30PM

Present: -

Cllr P. Bickford-Smith – Chairman

Cllr. Mrs. A. Pascoe

Cllr. Mrs. L. Penrose

Cllr. P. Martin

Cllr. Mrs. J. Daybell

Cllr. A. McDonald

Cllr. Ms. E. Williams

Parish Clerk Mrs. Jodie Ellis and 4 members of the public.

1. APOLOGIES FOR ABSENCE – Were received from Cornwall Cllr. J. Keeling.

2. ACCEPTANCE OF MINUTES –The Minutes of the Parish Council Meeting held on 03rd January 2017 were proposed by Cllr. Mrs. A. Pascoe and seconded by Cllr. Mrs. J. Daybell and unanimously agreed as a correct record and were signed by the Chairman. The chairman advised that in other organisations confidential pages of minutes were initialed by members, it was agreed that Councillors would adopt this, starting from this evening.

3. DECLARATIONS OF INTEREST FOR ITEMS ON THIS AGENDA – Cllr. P. Bickford-Smith declared a disclosable financial interest in Item 10 Planning Former Tennis Courts, Crowntown and Item 7 Chairman’s comments in relation to the car park at Plover’s Field. Cllr. A. McDonald declared a pecuniary interest in Item 10 Planning – Former Tennis Courts, Crowntown.

4. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011- None received.

5. MATTERS ARISING FROM PREVIOUS MINUTES –

Pednavounder – Hilltop road joining from the B3302 – Scholars Lane – The clerk has received an email from Chris Dawson Clerk to Helston T.C. to advise: “ HTC has enough mini proposals for one TRO application. Therefore, he has have passed all the parishes proposals to Maxine Hardy to coordinate one parish council’s application. Maxine Hardy has been in touch to advise that she has met with Ben Dickinson from Cormac to go through the Parish Council’s TRO’s some are eligible ad others are not eligible. Ben Dickinson will go through each case and advise which cases are eligible and those that are not.

Average Speed cameras in Crowntown – Cornwall Cllr. J. Keeling has advised that this is in hand.

Sithney Scrap Book – The clerk has spoken to a lady at the W.I. and she was not aware of the scrap book’s existence and has asked if it would be possible to view the book, before she takes the request before their committee. Cllr. P. Bickford-Smith is going to provide the clerk with a digital copy so that she can forward to the W.I. and if agreed then place on the Parish Council’s website.

Resurfacing work outside Trevarno –Cllr. P. Bickford-Smith has advised that this has been carried out to a very good standard.

Drains at Mellangoose and Penpraze – Cormac have advised that both drains have been cleared, and Cllr. P. Bickford-Smith has confirmed this. Although the water has washed away the tarmac on the left side of the hill at Penpraze when looking up the hill. It was agreed the clerk would contact Highways.

6. PUBLIC PARTICIPATION –

Nigel Moyle spoke regarding his planning application PA16/11606 to advise that he owns the barn and was granted planning permission to renovate the barn, which he has done with stone work and cladding. About 6 years ago, planning permission was granted to build a garage under permitted development rights. The building inspector has now visited the site and advised that retrospective planning permission is required.

7. CHAIRMAN’S COMMENTS –Coastline have informed Cllr. P. Bickford-Smith that 12 of the 18 Affordable properties are now occupied by people meeting the necessary criteria. There was a rumour circulating that people from Birmingham were coming to Plovers Field but this was strenuously denied by Coastline. Cllr. P. Bickford-Smith asked if anyone has had a chance to inspect the site. No Councillors have yet been to see the finished Open Space. Cllr. P. Bickford-Smith suggested a councillor or two should do this, probably with a representative from Coastline before the final acceptance. Cllr. P. Bickford-Smith declared an interest and advised that the Car Park had 22 useable spaces which will be controlled by a barrier, and would be for school staff use. The license to Sithney School is being drawn up. Cllr. Mrs. A. Pascoe advised she had not envisaged a barrier being on the car park as locals who wish to use the community open space would need somewhere to park off of the main road. Cllr. P. Martin agreed with Cllr. Mrs. A. Pascoe’s comments and suggested that locals using the open space may then park outside resident’s houses. Although without a barrier people could start abandoning cars in the car park, which would then be the owner’s responsibility to remove on private land. Cllr. Ms. E. Williams thought that the car park was to elevate the parking on the main road.

Cllr. P. Bickford-Smith advised that he thought it would be best to leave for now and re visit at a later date if needed.

Cllr. P. Bickford-Smith advised that Coastline had been pushing for the Parish Council to take on ownership of the notice board and the bus stop in merther close, and move the picnic bench. It was proposed by Cllr. P. Martin, seconded by Cllr. Mrs. A. Pascoe that it would need to be a formal request to the clerk and then an agenda item.

The issue of the location of the May election was raised, as to whether it was going to be the Crown Inn or Sithney School. It was proposed by Mrs. A. Pascoe, seconded by Cllr. Mrs. J. Daybell that the clerk would contact CC to find out.

8. COUNCILLORS' QUESTIONS AND COMMENTS – Cllr. A. McDonald asked if anyone saw the Air Ambulance land at Trannack. Cllr. Mrs. A. Pascoe confirmed she saw the Ambulance land to attend to a girl that had fallen from her horse. Cllr. Mrs. J. Daybell advised Sithney and Lowertown Over 60's club had just had its last Christmas Lunch, as it would now be run by the Senior Brownies. All councillors wished to express their thanks to the Sithney and Lowertown over 60's club for their hard work.

9. CORNWALL COUNCILLOR'S COMMENTS – Cllr. J. Keeling advised we are approaching the May elections for Cornwall Council and of course Town and Parish Council's too. It is more vital that there is a full uptake of parish councillors for Breage, Germoe and Sithney in May so to continue the excellent work of providing the local perspective on matters important to our villages and hamlets. Cllr. J. Keeling has been pretty vocal on Cornwall Council's decision to bid for the EU Capital of Culture, particularly the financial outlay at a time when funding is needed for so many other services and projects. Cllr. J. Keeling has called-in the decision, under permitted legislation, for the decision to be considered further in the light of public concern. Speed monitors are being put in place in Crowntown to assess the level of speeding. The initiative to tidy up the villages is excellent and no problem; but Cllr. J. Keeling needs more information so that Highways can provide help in removing rubbish/vegetation.

10. Planning: -

Applications:

PA16/11606 – Ashwood, Nantrysack Barn, Sithney, Helston - Retention of existing annex, extension to main dwelling house, triple garage/storage workshop and associated works. Discussions took place and it was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. A. McDonald, 5 in favour, 1 abstained that the parish council supports this application.

8.01pm Cllr. P. Bickford-Smith and Cllr. A. McDonald left the room, and Cllr. Mrs. A. Pascoe took the chair.

PA17/00260 - Former Tennis Courts, Crowntown, Helston, Cornwall - Outline planning permission with some matters reserved: Formation of two detached dwellings. Cllr. Mrs. A. Pascoe advised that it was on advice from CC to make efficient use of the land and build two dwellings. Cllrs felt that if the access was suitably addressed the application was supported. It was proposed by Cllr. Ms. E. Williams, seconded by Cllr. Mrs. L. Penrose, 4 in favour, 1 abstained that the parish council supports this application.

8.06 pm Cllr. P. Bickford-Smith and Cllr. A. McDonald returned to the meeting.

PA16/11980 - Crown Cottage, Crowntown, Helston, Cornwall - Removal of condition 4 in relation to decision notice W2/86/00162/F dated 03.09.1986: Staff accommodation requirement. Cllr. Mrs. A. Pascoe commented that the dwelling could be sold off, and should be retained so that in the future it could be used for staff accommodation should the need arise. Perhaps using it for holiday let in the short term for an income. Cllr. Ms. E. Williams agreed with these comments and asked, was proof not required that the dwelling had not been used for staff accommodation for a period of time. It was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. Mrs. J. Daybell, 5 in favour, 1 abstained that the parish council supports the lifting of this condition on the condition that it is used as a holiday let so that it could be returned to staff accommodation if required in the future.

Approved:

PA16/07361 - Jasmine Cottage, Access from Tuckingmill To Jasmin Cottage, Lowertown, TR13 0DA - Proposed first floor extension.

PA16/12181 – Trannack Cottage, Tuckingmill, Lowertown, Helston, TR13 0DA – Non-material amendment in respect of approval PA16/00835 (Proposed extension and alterations as approved under PA12/11816). Amendment sought - Exclusion of Ground Floor Extension but First Floor retained as approved.

PA16/11516 - Land Adj To Polwidden Cottage Crowntown Helston Cornwall TR13 0AA - Outline planning permission with all matters reserved: Demolition of a domestic store/workshop and erection of a single-storey dwelling.

PA16/11679 - The Sidings Nancegollan Helston Cornwall TR13 0FE - Variation of condition 2 (plans condition) in respect of decision PA13/06303 for erection of live work unit in order to amend approved plans.

11. PUBLIC RIGHTS OF WAY

Footpath 230/3 – Sithney to Pednavounder – Missing section on definitive map – Steve Dyer from CC has advised that the owners have confirmed that they wish to add the way by dedication. Mr Dyer will be looking to consult on the matter and write a report to enable legal services to make a creation agreement. Mr Dyer will need to visit the site and GPS the route to prepare an Order map.

Footpath 230/28/1 – Boscadjack to Trenear – Fence Ownership – Cormac have advised the clerk: “The site inspection has been made and Cornwall Council is researching the details of the path order. We will then take appropriate action regarding the leaning fence”.

Footpath 230/11 - Stile at the eastern end - Is missing the bottom stone on the roadside beside Monterey at Moffats Corner – Cormac have advised that they have investigated and written to whom they believe is the landowner to ask for it to be repaired. They are due to re-inspect the stile around the middle of February 2017. Cllr. P. Bickford-Smith has confirmed that the wire had been removed and pop-holes made on the path from the Carleen road to Moffats Corner.

Lowertown Leats – Cllr. Mrs. L. Penrose has kindly investigated the landownership along the leats, and visited the site recently after heavy rainfall, and the leats were flooded. Cllr. P. Bickford-Smith visited on Sunday and the area was relatively dry. It was agreed the clerk would contact Highways to investigate.

12. REPORT OF THE CLERK & CORRESPONDENCE

RSN – Fuel Poverty January 2017, Rural Transport December 2016, Rural Opportunities Bulletin, Rural Broadband January 2017 & Rural Housing Spotlight.

RSN Weekly Bulletin, 03/01, 09/01, 16/01 & 23/01/17

CC Planning Newsletter – January 2017

Fuel Poverty Awareness Day – 17.01.17 – NCH Truro

CC Bulletin – Lantern and Balloon Ban – Call for Evidence

New BBC 2 Show looking for sentimental items in need of repair.

CC – Community Infrastructure Levy.

1000 Beacons to mark the end of WW1 – No Cllrs wanted to take this forward.

CC – Library & Information Service Devolution Programme update.

Plover’s Field Update – Coastline have advised they are now in round 3 of advertising the properties and have carried out tenancy interviews for 9 of the 12 properties to people that meet the local lettings policy.

CALC - Local Government Boundary Review - A Parish and Town Council Inquiry

13a) To consider the following accounts for cheque payment: It was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. A. McDonald, all in favour that the payments listed below are authorised.

	£
Cornwall Council (LGPS) – Clerk	88.42
CASH – Reimbursement of Petty Cash	84.96
	<u>173.38</u>
Standing Order - Clerk Salary and Expenses	£510.35

13b) Financial Report

The Clerk reported that she had invoices to pay totaling £173.38 and a standing order for £510.35 totaling £683.73 as reported in item 13a.

The balance at the end of January on the Current Account is £5,887.87 and on the Business Saver is £32,581.65. These are considered adequate to undertake the work of the Parish Council. The monthly report has been circulated to all Cllrs. It was proposed by Cllr. Ms. E. Williams and seconded by Cllr. P. Martin that the reports be accepted. All in favour.

Risk Assessment – There were no issues with the notice boards to report.

13c) PC Laptop Virus Software – The Parish council laptop virus software McAfee has now expired. The clerk has downloaded a free trial at present. The clerk has sourced the following costs: McAfee for a year is - £24.50, Norton is £24.99 and Bull Guard - £24.98. It was proposed by Cllr. Mrs. J. Daybell, seconded by Cllr. Mrs. A. Pascoe, all in favour that Norton is purchased.

13d) New Model Standing Order 13 - Code of Conduct, complaints under the code of conduct and Dispensations.

Directive from CALC. Amendments required to Standing Orders.

Standing Order 13 and 14 as circulated to all Cllrs. It was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. Mrs. J. Daybell, all in favour to adopt the amended standing orders.

14. Co-Option – The current vacancies cannot be filled until after the May elections. The clerk attended some training on the election process in Devoran on the 01.02.17 and it was suggested that all Parish councils should advertise the role of Councillors as widely as possible to generate sufficient interest to fill the positions. It was agreed the clerk would put the circulated literature on the website, notice boards and circulate to the two schools for their newsletter.

15. LMP Contract – The clerk has contacted Mr Montano at Cormac, who has advised: “we are hopeful that we will receive authorization from Cornwall Council to begin sending out the new LMP Packs for 2017/18 in April. While I acknowledge, this is not ideal in terms of the time you have to wait, our hands (at Public Rights of Way) are currently tied in terms of what we can do ref 17/18 until the Countryside Team Leader at Cornwall Council has concluded his formal review of the LMP Programme, and conclude what (if any) changes to the arrangements need to be made for the forthcoming year. It will only be when we have this information confirmed that we can set about compiling the parishes LMP Packs in earnest. It was agreed by all Cllrs to invite the same contractors as last year to tender for the contract.

16. External Auditor –The clerk has contacted last year’s auditor Mr Gallie, and his fees remain unchanged at £75.00. The clerk has also obtained a quote from Hudson Accounting whose fees are £100.00. It was proposed by Cllr. Mrs. A. Pascoe, seconded by Cllr. P. Martin, all in favour to ask Mr Gallie to carry out this year’s audit again.

17. School Governors Report – Cllr. Mrs. A. Pascoe advised that she will be stepping down as school governor at the next meeting. Cllr. P. Bickford-Smith advised Sithney held their full governors meeting recently which he was unable to attend. The new chair is the Reverend Lesley Walker.

18. TIME AND DATE OF NEXT MEETING – Tuesday 7th March 2017 at 7.30pm at Trannack School.