

SITHNEY PARISH COUNCIL

Chairman: Ian Paterson

Clerk to the Council
Mrs. Pauline Williams
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30/13

MINUTES OF AN ORDINARY MEETING OF SITHNEY PARISH COUNCIL HELD AT SITHNEY SCHOOL ON TUESDAY 1st OCTOBER 2013 AT 7.30PM

Present:-

Cllr. I Paterson – Chairman Cllr. J. Betteridge
Cllr. P. Elliott Cllr. P. Martin (left 8.50)
Cllr. M. Morgans Cllr. Mrs. A. Pascoe
Cllr. Ms E. Williams (arrived 7.39) (left 9.03)

Parish Clerk Mrs. Pauline Williams, and 3 members of the public,

1. APOLOGIES FOR ABSENCE – were received from Cllr. Bickford-Smith, Cllr. B. Deacon, Cornwall Councillor John Keeling and PCSO Paul Whitford.

2. ACCEPTANCE OF MINUTES - The Minutes of the Parish Council Meeting held on 3rd September were proposed by Cllr. Morgans, seconded by Cllr Betteridge and unanimously agreed as a correct record and were signed by the Chairman.

3. DECLARATIONS OF INTEREST FOR ITEMS ON THIS AGENDA – - Cllr. P. Martin declared a non registerable interest in Affordable Housing Item 17 as a local landlord.

4. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011 - none

5. MATTERS ARISING FROM PREVIOUS MINUTES

Lane Chynhale to Crowtown – This still needed to have the road surface cleaned off.

Update Wheal Bramble –. Mandy Smith, CC, has visited the site again and progress is still being made, albeit slow. She has taken photographic evidence to support this. The Council asked the Clerk to obtain copies of this evidence.

Trevarno Turn (near to junction of road from Chynhale with B3303 OS grid ref SW637311) passing bay – Signs have not yet appeared.

Little Bosoha, Trenear OS ref SW664318. – The owner has advised Lee Viner, CC Planning that he is to submit a planning application for the retention of the building, so no action can be taken until this is received.

Crash Barriers Lowertown Bridge – There had been no response to the chaser.

Memorial Seat Lowertown – The Chairman and Councillor Elliott are meeting with Mr. Armstrong on 25th October to agree actual siting of the seat and base.

Cow Signs – The Clerk had asked for the signs on the hedge opposite the entrance to Meadow side Nancegollan TR13 0AR (Grid Ref SW163800, 31797) to be replaced by 'Horse' signs. CC had asked for details of the sections of the road used by horses, the Clerk has passed the request to Cllrs. Miss Williams and Mrs. Pascoe for clarification. Cllr. Williams had advised the Clerk that it would be ideal if the Horse and Rider Signs could replace the Cow signs in their current position, as this could be considered as updating and not adding any more signs in the countryside. She stated that there were a number of riders who use the main road to access the quieter countryside lanes. The positioning of the signs would hopefully remain the same and remind motorists and tractor drivers that they are approaching a very busy cross roads which are used regularly by horse riders and make them more aware of their speed and the horses/riders in the area.

Horses are usually ridden on the road every day between the existing 'COW' signs in the village and the cross roads. This is especially busy as it is an ideal link between the existing bridleways and tracks.

Within a quarter of a mile of the crossroad/centre of Nancegollan Village there is a Stud, a Livery Stable and several small yards which either cross the main road or use the main road to get to access their stables/farms/Hacking areas. (Approx. 70 horses/ponies). It was proposed by Cllr. Ms Williams, seconded by Cllr. Mrs. Pascoe and carried unanimously that this information be transmitted to CC in support of the request.

Crowan PC had decided that they wished to discuss their sign at their full Council meeting before deciding if they wanted the one in their Parish changed.

Grit Bins - The Clerk had asked Cornwall Councillor John Keeling if he could fund the provision of grit bins from his community Chest Funds at the Sithney side of the River Cober at Coverack Bridges to serve hill to Glenview, Chynhale to serve hill past Trelin and at Mellangoose to serve hill past Lonon Farm. Jason Hoole-Jackson, CC had stated that the cost per bin would be £146.03 filled and delivered. A refill, based on this year's price is £116.44. The Clerk had applied for the paperwork and application forms to apply for the grant. The Clerk was instructed to complete the forms and send off.

Brown Tourist Signs – Helston Railway/Organic Trevarno - The Clerk had asked CC why these had not been removed as promised. No response had been received. Cllr. P. Martin said that he was still unhappy about this decision as he felt that other signs may also be infringing the rules.

Mr. Andrew Wiles and Mr. Andrew Lopes representing Trand- the developer and the architect for the Affordable Housing Scheme arrived.

It was proposed by Cllr. Elliott, seconded by Cllr. Morgans and carried unanimously that Standing Order SO40a(vi) be invoked, to alter the order of business on the agenda for reason of urgency or expediency, so that item 17 Affordable Housing be taken so that the public could comment immediately afterwards.

17. Update on proposed affordable housing in Crowtown - A presentation was given by Andrew Wiles of Trand (the developers) and Andrew Lopes (representing the architect) on the results of the public consultation. Forty local residents had attended the consultation held on 11th September. Eleven were in favour with only minor comments, three were in favour with criticisms relating to the open space and six objected for a variety of reasons. A copy of the two proposed revised layout schemes had been received and forwarded to all Councillors. The comments received revolved around speed of traffic, perceived lack of open space, insufficient parking spaces, and street lighting.

After discussion the following issues were raised: -

1. It was felt that the developers should allow for the cost of a flashing speed sign in their design but concern was expressed that part of the scheme was in a 30mph zone and part in a 40mph zone and this may need addressing.
2. The lack of open space had been addressed in the revised plan; however it was felt that there were too many straight lines in the development and the PC requested that the top right corner of the development be tweaked to alleviate this and to make the design more interesting.
3. The Council asked who was to be responsible for the maintenance of the open space. Apparently this was to be the responsibility of the PC. The Clerk stated that this could be expensive and if it was used as a dog-exercising area, a waste bin would need to be provided, along with emptying charges and the area monitored. She asked if the cost of maintenance of the area could be met by the residents, as it is with Coastline Housing. Trand felt that this would be contrary to the concept of Affordable Housing.
4. The number of parking spaces was considered to be adequate but discussion ensued about the cost of maintenance and the possibility of the school meeting some of the cost.
5. The Clerk asked about street lighting. Trand stated that it would be bollard type lighting which would be considered as part of the County Council's roadway and would be maintained by them.
6. Regarding the possibility of a community hall, Trand stated that whilst provision had been made in the scheme for land for a possible future community hall, there was insufficient money in the scheme to provide the building.
7. Trand agreed to inform the Council of the area of the open space on each plan and to amend the plans to take into account the comments made. He agreed to let the Council have the revised plan(s) as soon as possible and to attend the November PC meeting.

The order of the agenda was resumed.

6. PUBLIC PARTICIPATION – Mr. Mickler asked what priority would be given to applicants for the housing. Trand said it would be firstly people with strong local connections, secondly persons from neighbouring parishes and thirdly from Cornwall as a whole, but in reality he thought local uptake would be sufficient. Mr. Mickler also asked if a new planning application had been received from Helston Railway. The Clerk confirmed it had not.

7 POLICE REPORT – Apologies had been received from PCSO Paul Whitford. He had submitted a written report stating there had been one crime reported in September that being a Road Traffic Collision on B3302 Sithney as a result of Drink Driving. He had stated that the Neighbourhood team is being proactive over the coming months with various issues. Speeding throughout the patch is an ongoing concern. He reminded residents to be mindful of road conditions over the autumn and winter and to check road worthiness of their vehicles. He stated that officers will be out on Halloween conducting reassurance visits within the villages to reduce any anti social behaviour issues.

8. CHAIRMAN'S COMMENTS – The Chairman said that he thought an item for a report from school governors should be added to the agenda. This was agreed. The Chairman asked if he felt that the Council should try and assist Helston Railway in resolving their problems with the location of the platforms etc. Councillors felt whilst they could offer advice on any plan submitted, it would be inappropriate for the Council to get involved prior to submission of a revised plan.

9. COUNCILLORS' QUESTIONS AND COMMENTS –

Emergency Planning

The Chairman presented Councillor Bickford-Smith's report in his absence.

The first triumvirate meeting (Sithney, Breage & Germoe) had taken place last Friday. He stated that it had been a very useful meeting and each participant has been asked to prepare a Community Emergency Plan over the next few weeks.

The principle objectives are to:-

- Identify the risks most likely to impact the community
- Identify the relevant steps to mitigate and respond to emergency situations, including warning the community as required
- Identify vulnerable/groups/establishments in the community
- Identify community resources available to assist during an emergency
- Provide key contact details for the Community Response Team, Key Community Resources, the Emergency Services and Local Authorities
- Provide information and assistance to the Emergency Services upon their arrival and as appropriate throughout the event

He said it would be very helpful to have an input from the Council in the preparation of this plan, in particular:

1. There needs to be a community response team of four. These persons do not have to be Councillors though it may be helpful if the deputy was a Councillor. He said it would be ideal if members were available 24/7 in the Parish, though it probably could be split into day & night.

2. The Council need to prepare a list of major risks. e.g. Heavy Snow, Flash Flood, Heat Wave, Helicopter Crash, Sustained water or power failure, mine shaft collapse etc.
3. A list of community resources such as halls (Chynhale Chapel, Sithney & Trannack Schools, Sithney Church, Crown Inn), and fully trained and up to date First Aiders, Doctors, Policemen etc. Once some names are available Cllr. Bickford-Smith will make the necessary contacts.
4. People who could help with communications – telephone cascade, door knocking etc.
5. A list of vulnerable people.

He stated that it would be appreciated if he could receive the information by October 23rd.

Councillor Mrs. Pascoe agreed to be the deputy. It was agreed that Councillors should submit any information they had direct to Cllr. Bickford-Smith via e mail. Cllr. Morgans said he had begun working on this.

Cllr. Martin left the meeting at 8.50 as he had another meeting to attend.

10. CORNWALL COUNCILLOR'S COMMENTS – Cornwall Councillor John Keeling's report was taken as read and circulated to the public present to read. It stated that he was attending the Devon and Cornwall Housing's annual review this evening at Heartlands, Pool, Redruth. The work of DCH makes a huge difference to individuals, families, and communities across Cornwall and Devon and manages over 9000 homes in Cornwall alone.

He stated that an early full Council meeting raised motions addressing the use of satellite navigation and the ongoing problem of large vehicles and rural lanes and roads. Another was the reinstatement of the Councillors' Highway Budget; a popular source of local funding for small highway schemes that benefits the community. Both items have been deferred for consideration by the appropriate committee and will be discussed later. The selection process for a new CEO for Cornwall Council continues and careful consideration is being given to choosing a suitable candidate. He said he had attended the Your Cornwall, Your Council, Your Budget public meeting in Helston Town Hall on the 20th of September; but he stated he was not sure how helpful or useful the evening was with only about 20 people in attendance out of a possible population of 32,500 in the Helston and Lizard Community Network Area. Nonetheless, issues such as the building and funding of a new educational block at Helston School and the number of Cornwall Councillors were raised at the meeting, as well as the impact of reduced public funding on service provision.

Other meetings over the month included: Planning Committee, Finance and Resources, Budget Briefing, Site Visit Praa Sands, Cabinet, Standards Committee, PAROW with Cllr Darby, Community Network Meeting, CEO Selection Panel, Scrutiny Management Committee, and Emergency Planning Meeting.

He stated that he continued to maintain regular contact with the four primary schools in the electoral division. He said that he would answer any questions via e mail or jkeeling@cornwall.gov.uk or visit his surgery on the 3rd Saturday of the month.

Cornwall Councillor John Keeling reported that further investigations regarding continued flooding in Prospidnick were being carried out. Culverts will be cleared and any repairs or works that can be funded will be carried out. If large amounts of funding are required he will investigate how to fund them. He said he would keep the Council apprised of the situation.

11. PLANNING

Pre Apps - -

Planning Applications To consider recommendations to planning applications received: --

The following plan had arrived on 30th September.

PA13/07197 Hillcrest, Sithney Common Hill, Sithney TR13 0AF. Listed building consent application to add a porch way to existing kitchen extension.

It was proposed by Cllr. Mrs. Pascoe, seconded by Cllr. Miss Williams and carried unanimously that the PC supported this application and CC be advised accordingly.

OTHER PLANNING MATTERS

Decisions Approved - PA13/05962. The Blacksmith Shop, Tregathenan, Sithney. Helston. Removal of condition 5, attached to W2/PA07/00414 4/5/2007 relating to accommodation to be used for holiday purposes only and shall not be used to provide any unit of permanent residential accommodation. Conversion of former blacksmiths to holiday accommodation and erection of an extension.

PA13/06232 Pengoon Farm Nancegollan Helston TR13 0BH Proposal: Certificate of lawfulness for the existing use of field for the siting of caravans without restrictions relating to occupancy or duration of siting

PA13/07411 3 Chynhale, Sithney, Helston TR13 0RX Proposed two storey extension.

Withdrawn – PA13/02840 Helston Railway and Organic Trevarno, Trevarno Farm, Prospidnick, Helston TR13 0RY. Construction of roadway to serve Helston Railway and for farmer to access surround fields in the area.

POA13/02733 Helston Railway and Organic Trevarno, Trevarno Farm. Prospidnick, Helston TR13 0RY. Use of temporary railway platform structure and construction of a permanent platform. Extension of existing railway track and construction of sidings. Formation of car park. Erection of portacabins for manufacturing organic Trevarno Skin Care products. Change of use of farm building to storage, workshop and retail sales. Minor widening of existing access road to serve daffodil fields and heritage railway.

Enforcement

EN13/01276 Alleged stationing of a caravan on land for residential use. Land adjacent to Higher Roseawen, Sithney Green, Sithney TR13 0RT. The Clerk reported that Lee Viner had visited the site several times, but no one was in, so he had left a letter attached to the caravan to date there is no response.

The Clerk reported that Lee Viner, CC, said he was taking Enforcement Action against persons living in a Yurt in the woods. The Clerk was asked to enquire of Mr. Viner what the position was on temporary dwellings on private land as to whether they required planning permission.

Local Enforcement Plan – Not done

Procedure for dealing with Pre-Apps – The Chairman, Cllr. Paterson agreed to draft something for discussion at the next meeting.

Cllr. Ms Williams left the meeting at 9.03

12. PUBLIC RIGHTS OF WAY – The plan and a letter had been sent to CC asking them to repair or replace eighteen signs.

13. LOCALISM/CODE OF CONDUCT – The Chairman attended a course in Truro on 24/9. He said some areas were being reviewed. He said that a Councillor could speak under public participation, even if he had an interest, providing he left the room before the vote. He could not vote. He stated that when considering a fellow Councillors planning application, a disclosable pecuniary interest should be made if you regularly give the person a lift to the Council meeting or purchase goods from them.

14. REPORT OF THE CLERK & CORRESPONDENCE

Rural Services Network – Spotlight on young people, Rural Vulnerability Service - Fuel Poverty and Transport September 2013.

Rural Services Network - Spotlight on small businesses and the rural economy, residents urged to sign rural funding petition

Signpost News 28/8

AONB newsletter summer/autumn 2013

Rural Services on Line 2/9, 10/9, 16/9 and 23/9 and 30/9.

Details of grants for businesses to change to superfast broadband – details attached to e mail.

Julie Girling MEP September Newsletter

The Clerk stated that a letter had been received today asking for a volunteer to read lesson at the Remembrance Service on 10/11 at 6pm. It was agreed that Cllr. Betteridge would represent the Council.

The Clerk asked for Authority to order the wreath. This was agreed. It was proposed by Cllr. Elliott, seconded by Cllr. Mrs. Pascoe, and carried unanimously that the sum of £60 be donated for this. It was agreed that the Chairman should lay the wreath. A letter had been received from St. Sithney Church concerning the proposed changes to grants awarded to local churchyards. This will be discussed at the next meeting.

15. FINANCE

a) To consider the following accounts for payment:

It was proposed by Cllr. Elliott, seconded by Cllr. Morgans and carried unanimously that the following accounts be paid:-

		£
Mr. J. Betteridge	Replacement Cheque	24.95
Cornwall Association of Local Councils	12 copies of Good Councillors Guide	32.60
Parish Magazine Printing (Phil Tucker)	Invoice 0271	47.90
Mrs. Pauline Williams, Clerk £546.06	Salary	437.96
	Mileage	14.50
	Office Allowance	20.00
	Computer Depreciation	10.00
	Telephone Calls	3.65
	Petty Cash	<u>59.95</u>

b) donations – None

To consider the following applications for

16. Parish Website –Cllr. Betteridge said that he had received the first CV and photo for inclusion on the website. He asked other Councillors to submit one when they could. It was agreed that the only e mail address to be put on the website was the Parish Council one.

17. See page 31/13

18. Amendment to Standing Orders to incorporate expenses to be paid to Councillors and Parish Website – To stand undiscussed until next meeting as per Standing Orders. - The Clerk said she felt it was necessary to include an item in Standing Orders specifying the terms and conditions of reimbursement of expenses and referring Councillors to the document drawn up by Cllr. Elliott. She felt that a similar short item should be included in the Financial Regulations. She felt an item should be included stating that a Parish Website existed and would be maintained. Some Councillors felt this was unnecessary, the Clerk said she would speak again to CALC.

19. TIME AND DATE OF NEXT MEETING - Tuesday 5th November, 2013 at Trannack School