

SITHNEY PARISH COUNCIL
Chairman: Peter Bickford-Smith

Clerk to the Council
Mrs Jodie Ellis
07855774357

Trannack Farm,
St Erth, Hayle
TR27 6ET

31/16

MINUTES OF AN ORDINARY MEETING OF SITHNEY PARISH COUNCIL HELD AT TRANNACK SCHOOL ON TUESDAY 01st NOVEMBER 2016 at 7.30PM

Present: -

Cllr P. Bickford-Smith - Chairman	Cllr. A. McDonald
Cllr. Ms. E. Williams (arrived 8.15pm)	Cllr. Mrs. L. Penrose
Cllr. Mrs. J. Daybell	Cllr. P. Martin
Cornwall Cllr. J. Keeling (arrived 8.25pm)	

Parish Clerk Mrs. Jodie Ellis and 3 members of the public.

1. APOLOGIES FOR ABSENCE – Were received from Cllr. Mrs. A. Pascoe.

2. ACCEPTANCE OF MINUTES –The Minutes of the Parish Council Meeting held on 04th October 2016 were proposed by Cllr. P. Martin and seconded by Cllr. Mrs. L. Penrose and unanimously agreed as a correct record and were signed by the Chairman.

3. DECLARATIONS OF INTEREST FOR ITEMS ON THIS AGENDA – Cllr. Mrs. L. Penrose declared a disclosable Financial interest in Item 10 Planning Spinney Cottage.

4. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011- None received.

5. MATTERS ARISING FROM PREVIOUS MINUTES –

Pednavounder – Hilltop road joining from the B3302 – Cornwall Cllr. J. Keeling and Cllr. P. Bickford-Smith are hoping to visit the site to investigate further.

Average Speed cameras in Crowtown - Cornwall Cllr. J. Keeling and Cllr. P. Bickford-Smith are hoping to visit the site to investigate further.

Anvounder Hill – Ben Dickinson from Cormac has advised that it is unfortunate that the arisings from the ditches at Anvounder Hill have been allowed to wash back into the ditch, this should not have happened. Cormac are therefore dealing with the issue and will aim to get the ditches cleared again.

Truthall Road – Cormac have advised that at present the hedge trimming is adequate and no further action is required.

6. PUBLIC PARTICIPATION – Cllr. Mrs. L. Penrose left the room at 7.34pm returning at 7.37pm

Mr. Clifton spoke in relation to his planning application for Spinney Cottage, and said the planning application is to accommodate his 91-year-old mother in law who currently lives alone in Cirencester, but will be unable to do so indefinitely. This extension will allow her to live independently whilst close by on one level. The current house is two storey and therefore not suitable so an extension is required. Mr. Clifton advised he is more than happy to take anything Sithney Parish Council are not happy with back to his architect.

7. CHAIRMAN'S COMMENTS – Cllr. P. Bickford-Smith with regret advised that he had received Cllr. Ms. L. Hutchinson resignation due to ill health and the possibility of moving away. Cllr. P. Bickford-Smith has written to Ms. Hutchinson to thank her for her valuable contribution to the council.

Cllr. P. Bickford-Smith raised the issue of relocating the picnic Bench at Sithney which is currently on Coastline's land to the new site in Crowtown 'Plover's Field'. Mr. P. Bickford-Smith suggested asking Coastline to move the bench at their expense as it was their interests for the bench be moved. It was proposed by Cllr. Mrs. J. Daybell, seconded by Cllr. Mrs. L. Penrose that Cllr. P. Bickford-Smith would speak with Coastline.

8. COUNCILLORS' QUESTIONS AND COMMENTS –

Cllr. Mrs. L. Penrose raised the issue of water running down the road from Trannack to Lowertown and crossing into Bal Road. Residents are concerned that when the weather turns colder the water could freeze and become very dangerous. It was agreed the clerk would contact Highways.

Cllr. P. Martin commented that Breage Parish Council are looking at a planning application this evening for Celtic Land, Penbro Farm, Breage, and as Cllr. P. Martin understood neighbouring parishes would be asked for comment on planning applications that are adjacent to another parish. The planning application if approved could affect Sithney due to traffic volumes and visual impact. It was agreed the clerk would contact planning at Cornwall council to ask for clarification as to why sithney were not consulted.

9. CORNWALL COUNCILLOR'S COMMENTS – Cornwall Cllr. J. Keeling reported that he had a very busy time during October with full council debating the matter of council size once again and a range of councillor's size being submitted from 70 to 115. Cllr. J. Keeling thinks the important issue is the governance arrangements around the final number and what support can be realistically given to support Cornwall Councillors to perform their duties and roles in the next decade. Cllr J. Keeling chaired a meeting of the Learning Disability Partnership Board at Liskeard and was disappointed that a lot of the actions put forward by the group regarding the many issues facing people with learning disabilities and their carers have not been actioned by this administration and he is taking steps to remedy this in due course. Cllr. J. Keeling has met with the leader of the council to discuss issues such as the parliamentary boundary changes that will, unfortunately, create a cross-border constituency with Devon in 2019. Other matters include an opportunity to meet, as leader of the conservative group on Cornwall Council, with the Prime Minister who visited Cornwall last week: and the all-important

discussions around the 2017/18 budget and the eventual setting of council tax. Locally Cllr. K. Keeling is disappointed that the speed watch initiative is not going forward as quickly as he had envisaged with a lack of communication with the police.

To remedy this, he has asked the community link officer to contact the police on his behalf to put more pressure on them to provide the necessary training. Fly tipping is becoming a real problem in the division; probably due to the cost of taking rubbish to the appropriate waste disposal centre and Cllr. J. Keeling aims to question the policy on this in due course and make a comparison between the cost of the removal of fly tipping and the revenue generated by the charges made for disposal through the centres. The council tax support grant is still available to parish councils, though Cllr. J. Keeling believes it is steadily reducing from the initial grant some years ago; as per the statement at the time. Other matters to do with traffic speed in the back lanes of the division are raising issues and Cllr. J. Keeling needs to arrange perhaps a few monitoring cameras to establish the situations.

10. PLANNING: -

Applications

7.49pm Cllr. Mrs. L. Penrose left the meeting.

PA16/07989 - Spinney Cottage, Bal Road, Lowertown, TR13 0DA - Proposal Single storey house extension.

Cllr. A. McDonald advised he had looked at the plans and they were modern with a contemporary design, and he believed they should be supported. Discussions took place and it was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, 3 in favour, 1 abstained that Sithney Parish Council supports the application, with the comment that it was felt a lighter wood would improve the look of the extension.

7.54 pm Cllr. Mrs. L. Penrose returned to the meeting.

PA16/06675 - Truthall Manor, Truthall, Sithney, Helston - Proposal Retrospective Listed Building consent for various works. Cllr. A. McDonald advised he had viewed the plans and believes there were some 18 items included and when the property was first brought by the present owner it required a lot of work, which has been done gradually to bring the property up to its current condition. Discussions took place and it was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, 3 in favour, 1 abstained that Sithney Parish Council supports this application.

PA16/09796 - 3 Chynhale Cottages Chynhale Sithney Helston Cornwall TR13 0RX - Non-material amendment following grant of planning permission PA13/07411 (proposed two storey extension). Discussions took place and it was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, 3 in favour, 1 abstained that Sithney Parish Council supports this application.

Approved

PA16/07661 - Wostiwedh Barn, Poldown, Breage, Cornwall, TR13 9NN - Conversion and extension of barn to form a dwelling (amended design)

PA16/08395 - Land Adj To Cudna Barn, Cudna Lane, Crowntown - Outline application for construction of dwellings.

Withdrawn

PA16/07997- Truthall Farm, Truthall, Sithney -Proposed New Dwelling and garage for additional farm worker to live on the grounds.

Appeals

PA15/07236 – Land adj Lavalow, Sithney Green, Sithney, Helston – Appeal Allowed.

11. PUBLIC RIGHTS OF WAY

Footpath 230/8/1 – Tregoose to Tregadjack – Modification Order – CC have advised that the guideline for decisions is 10 cases per year, and this application should reach the top of the list in around 6 – 7 years.

Footpath 230/3 – Sithney to Pednavounder – Missing section on definitive map – The Clerk has received an answer machine message from the owner advising they are happy for it to be added in. It was agreed the clerk would contact Cornwall Council.

Footpath 230/3/1 – Sithney to Wheal Fortune – Stiles – Cllr. P. Bickford- Smith advised the land agent had advised the stiles are now ok.

Footpath 230/28/1 – Boscadjack to Trenear – Fence Ownership – The clerk has asked Cormac for assistance and they are looking into contacting the owners.

12. REPORT OF THE CLERK & CORRESPONDENCE

RSN – Rural Housing Spotlight, Rural Transport October 2016, Rural Opportunities Bulletin & Fuel Poverty

RSN – Weekly Newsletter 03/10, 10/10, 18/10,

CC – Big Meet Cornwall – 16.11.16 – Truro

CC – Clean Air for Cornwall Strategy

CC – Communities & Devolution Newsletter – September 2016

CSP – Bulletin September 2016

CC – Cornwall Local Plan – Planning Inspectorate Report

CALC – Referendum Principles Consultation - NALC Template letter to MP's

Kernow Matters Event

Penwith Community Development Trust – September 2016 E-Bulletin

CC – Electoral Review Panel puts forward proposal for future size of Cornwall Council

13a) To consider the following accounts for payment: It was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, all in favour that the following cheque and standing order payments be authorised:

Cornwall Council (LGPS) – Clerk	£ 88.42
RBL – Poppy Wreath Donation	70.00
Sithney CP School	126.10
	<u>284.52</u>
Standing Order - Clerk Salary and Expenses	
	£510.35

13b) Financial Reports by Clerk – Financial Report

The Clerk reported that she had invoices to pay totaling £284.52 and a standing order for £510.35 totaling £794.87 as reported in item 13a.

The balance at the end of October on the Current Account is £7,726.95 and on the Business Saver is £32,577.59. These are considered adequate to undertake the work of the Parish Council. The monthly report has been circulated to all Cllrs. It was proposed by Cllr. Mrs. J. Daybell, and seconded by Cllr. A. McDonald that the reports be accepted. All in favour.

13c) Budget Meeting – Report and Precept Setting.

Revised 3-year budget forecast – The Clerk, Chairman, Cllr. A. McDonald and Cllr. Mrs. A. Pascoe met on the 29th September 2016 to discuss the budget and precept for next year, the results of this meeting have been circulated to Cllrs. The clerk reported that Budget discussions took place and all Cllrs agreed, that there should again be no carry forward from the 17/18 budget to the reserves.

The suggestion was to remove two items from the Budget:

- £2000 which is put aside each year for elections.
- £548 for the Newsletter.

Cllr. A. McDonald gave his recollection from the budget meeting and his four main areas of possible spend: Donating to the Autistic Society to allow them to help the young lad who went missing with a tracker, setting aside money for speed camera plinths in Crowntown, Possibility of a park in Crowntown for the increasing younger generation and finally improving the triangle by Trannack / Releath as it is currently just long grass and could be visually improved.

Cllr. Mrs. J. Daybell Advised that she was aware of situations where development schemes had provided a community hall.

Cllr. P. Martin replied saying that this was a very small scheme in relation to others and there was not sufficient margin/profit for this with Crowntown. Cllr. P. Bickford-Smith said that the most likely solution was for SPC to ask for a Community Hall and small office on the back of Sithney Primary School's development for a new pre-school building in their Playing Field.

Cllr. P. Martin advised he thinks Cornwall Council will look to divert more services to Parish Council's and Sithney should think about this when setting the precept.

It was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, all in favour that Sithney Parish council will keep the 2017/2018 Precept the same at £13,514.00, and remove the £2000 Budget Item for Elections and £548.00 Newsletter.

The 2017/2018 budget takes into consideration:

Setting aside £1500 towards the maintenance of the new public space Plover's Field

Reducing the S137 donations to £1600.

Setting a budget Item of £1000 to support the SAS scheme.

Increase in salary costs of £1000 to include the clerk's pension costs.

Precept remains at: £13,514

The recommendation to full council is that the projected reserves of £34,405 as at 31.03.18 should be split between the following projects:

Cornwall Council Services	£10,200
Elections	£3,504
Financial	£5,280
Community projects	£14,675
PROW	£746
	<u>£34,405</u>

It was proposed by Cllr. A. McDonald, seconded by Cllr. Mrs. J. Daybell, all in favour that the clerk requests a precept of £13,514 for the 2016/2017 year from Cornwall Council.

13d) Transparency Fund – CALC have emailed all Parish Councils advising that they should claim for anything to do with the transparency code funding to ensure that the funding is available next year. As we claimed last year for a new website set up and printer. This year we could submit a claim for the clerk's time updating the website with the transparency code information which equates to around 6 hours per year - £60.00. It was proposed by Cllr. Ms. L. Williams, seconded by Cllr. P. Martin, all in favour that the clerk should submit a claim for her hours updating the required information on the Council's website.

14. SAS Update

The clerk advised the literature agreed on the 04.10.16 has been placed on the website. The clerk has contacted all Volunteers and potential scheme users advising of the pilot scheme which we hope to have up and running in January 2017. The clerk has sent the relevant paperwork and forms to all volunteer drivers, but to date has not had any returned back, just one email acknowledging

what a lot of paperwork there was and that they were not sure if their availability. It was agreed that the clerk should send out a Christmas message to potential volunteers to let them know that Sithney Parish Council is serious about the project. Cllr. Mrs. L. Penrose kindly agreed to draft something.

15. LMP Footpaths – 2017/2018 – It was agreed Cllrs would email any amendments / additions to stiles etc. to the clerk for her to compile to Cormac by the 14.11.16 deadline.

16. Co-Option – It was agreed the clerk would notify CC of the new vacancy. All Cllrs felt that the vacancies should be advertised to ensure maximum visibility to locals is achieved. It was agreed the clerk would place something in the notice boards and send to both Sithney and Trannack School and ask for it to be included in the weekly newsletter. Cllr. Ms. E. Williams agreed to pass on to the Crowan Chronicle.

17. S137 Applications

Cornwall Air Ambulance – The accounts and application form from Cornwall Air Ambulance have been circulated to all Cllrs. It was proposed by Cllr. Ms. E. Williams, seconded by Cllr. P. Martin all in favour that Sithney parish council would donate £200 to Cornwall Air Ambulance.

18. Bus Shelter Maintenance Responsibility Audit – The clerk has received a letter from CC regarding the bus shelters in Sithney one in Sithney and the other Crowtown, and has asked Sithney to confirm the following:

Are CC's records correct – Yes

Has Sithney entered into any Sub Contracts relating to the stops? No

If Yes with whom? n/a

Do you have any other relevant info? No

The clerk would relay these answers to CC.

19. School Governors Report – Cllr. P. Bickford-Smith advised Sithney school has new governors who are taking their new roles very seriously and the school is busy progressing with MAT.

Cllr. P. Bickford-Smith advised he will lay the wreath on behalf of Sithney Parish Council at Sithney Church at the remembrance service on the 13th November at 6pm.

20. TIME AND DATE OF NEXT MEETING – Tuesday 6th December 2016 at 7.30pm at Sithney School.