

**SITHNEY PARISH COUNCIL**  
Chairman: Councillor Philip Martin

Clerk to the Council  
Mrs Jodie Ellis  
07855774357

Trannack Farm,  
St Erth, Hayle  
TR27 6ET

26/17

**MINUTES OF AN ORDINARY MEETING OF SITHNEY PARISH COUNCIL HELD AT TRANNACK SCHOOL ON TUESDAY 07<sup>th</sup> NOVEMBER 2017 AT 7.30PM.**

**Cllr. P. Martin** (Chairman)  
**Cllr. A. McDonald**  
**Cllr. K. Tapp**

**Cornwall Cllr. J. Keeling** (Vice – Chairman)  
**Cllr. M. Tresidder**

**Parish Clerk Mrs. Jodie Ellis and 4 members of the public.**

**1. APOLOGIES FOR ABSENCE** – Were received from Cllr. Mrs. L. Penrose.

**2. ACCEPTANCE OF MINUTES** - The Minutes of the Parish Council Meeting held on the 03<sup>rd</sup> October 2017 were proposed by Cllr. J. Keeling and seconded by Cllr. A. McDonald and unanimously agreed to be amended to replace under Item 10 ‘Septic Tank’ with ‘Sewage Treatment Plant’ and were signed by the Chairman.

**3. DECLARATIONS OF INTEREST FOR ITEMS ON THIS AGENDA** – None.

**4. TO CONSIDER ANY APPLICATIONS FOR DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011** –None.

**5. MATTERS ARISING FROM PREVIOUS MINUTES**

B3280 Speeding – Cllr. J. Keeling is going to consider this with Mike Peters from Highways.

Plover’s Field Mirrors – Cllr. J. Keeling has been into Plover’s Field several times and believes it is unlikely Highways will install a mirror but will ask.

Sithney School Parking – Cllr. J. Keeling is going to meet with the headteacher of Sithney School along with Cllr. P. Martin to discuss this and other items.

Plover’s Field Sewage Treatment Plant – Cllr. J. Keeling has spoken to Coastline and they will look into it. The clerk advised that a parishioner had raised concerns over no fence being erected around the plant as per the permit. It was agreed the clerk would forward to Coastline.

Defibrillator – Further to last month’s meeting the next step is to request an electrician to visit the school to see if the idea is feasible and practical. It was agreed the clerk would contact the school to see which Electrician the school uses. Cllr. J. Keeling kindly donated £250 from his community chest towards the Defibrillator.

Bus Shelter Debris in Sithney – Cllrs Martin and Keeling have had a look and cannot see any debris there.

**6. PUBLIC PARTICIPATION**

Peter Grout and Jeremy Betteridge spoke in relation to the footpath that runs through their properties at Chynhale. Mr. Grout asked the Council why the path had been trimmed this year when it had previously been removed from the LMP Contract. Cllr. P. Martin spoke as the longest standing member of the council to advise there had been a slight misunderstanding by the footpath contractors staff, and is down to a change in personnel. Cllr. J. Keeling advised that he had visited the footpath and had spoken to Mr. Grout and Mr. Betteridge and apologised for the situation, the incident had been minuted and the LMP contractor had been reminded that this piece is removed. Mr. Grout advised that on a previous occasion it had already been minuted but had been lost in the ether. Mr. Betteridge advised he understood that mistakes happen, but advised the work that was carried out by the contractor’s staff had been done in a reckless manor with items being cut and distributed onto shrubs. Mr. Betteridge asked that if anyone has any issues with the path and its condition, that they should seek permission from the two gentlemen before entering onto or carrying out any work on their land. Cllr. P. Martin advised that the parish council was sorry for the upset caused and the contractor has been made aware again not to trim this section of footpath. Cllr. M. Tresidder advised that the council had apologised and that all parties needed to move forward in good faith.

Thelma Bedwell – advised that Cormac have carried out work on the Bridleway between Coverack Bridges and Lowertown and wanted to commend them on the superb job. The Bridleway is back to how it used to be and is lovely and safe especially for young riders and horses. The clerk agreed to feed this back to Cormac.

**7. CHAIRMAN’S COMMENTS** – Cllr. P. Martin advised he will lay a wreath on behalf of Sithney parish Council at the remembrance service at Sithney Church at 6pm on Sunday 12<sup>th</sup> November and invited all Cllrs to attend if possible. Cllr. J. Keeling agreed to read the Lesson on behalf of Sithney P.C.

**8. COUNCILLORS’ QUESTIONS AND COMMENTS** - None.

**9. CORNWALL COUNCILLOR’S COMMENTS** – Cllr. John Keeling reported there is a lot going on at the moment with complex planning issues over the Chicken Farm proposal and further consultation is taking place to resolve various issues. The question of when the application will go to Strategic Planning Committee is still up in the air and there is no possibility of it going to the 23<sup>rd</sup> of November Meeting. Cllr. J. Keeling attended the West Sub Committee to speak in favour of a proposal at Balwest that was supported by Germoe Parish Council, but the committee went with the officer’s recommendation of refusal by 8 to 5. Cllr. J. Keeling met with residents of Plovers Field about a play area for the growing number of children on the estate with Councillor Tapp. The Community Link Officer is keen to get involved and Cllr. J. Keeling will arrange another meeting with Sithney Parish council and other interested parties in due course. The matter of the toilets at Praa Sands is still ongoing and Cllr. J. Keeling has expressed serious concerns about the situation to the highest possible level at County Hall which was followed by a meeting with Jon James to try and find a way forward. Cllr. J. Keeling is actively involved in an investigation into Customer Access Strategy and

Digital Cornwall Programme; which is a long-winded way of saying how the contact centres handle calls from the public and what the council is doing to encourage IT literacy. A very interesting visit to the Contact Centre at Dolcoath sitting with operators and listening in to telephone conversation between contact centre staff and customers. Cllr. J. Keeling can arrange a visit for the parish councils if there is enough interest. It is amazing how the operators can handle queries and they are trained in specific areas of council services to speed the process. Cllr. J. Keeling attended a member briefing on the Budget for 2018/19, though Cllr. J. Keeling feels it is late in the year compared to what he would expect. The council is intending to raise council tax in line with their Medium Term Financial Plan, which will include an element for Adult Social Care. There will be a scrutiny process applied to the budget prior to it being finalised in February next year. Much more going on; but it is important that Cllr. J. Keeling makes reference to breaches of planning and without naming those in breach he expects planning applications to come forward soon to rectify those breaches of planning that have taken place in the division.

#### **10. PLANNING: -**

##### **Application:**

PA17/08042 - Cober Dell Lowertown Helston Cornwall - Retention and completion of tree house in front garden around an oak tree.

Cllrs discussed the application and the previous enforcement case, and on looking at the pictures of the tree house, it was agreed that Cllrs would not make a comment based on the concerns Cllrs had on the effect the application would have on Neighbourliness.

##### **Approved:**

PA17/08288 - Polgarth Farm, Crowtown, Helston, TR13 0AA - Outline planning permission with all matters reserved: Erection of up to two dwellings.

#### **11. PUBLIC RIGHTS OF WAY**

Footpath 230/28/1 – Boscadjack to Trenear – Fence Ownership – The clerk has been advised it is not high on the priority list at present.

Lowertown Leats – The clerk has asked Mr Deverill for an update, but as yet has not received one. Cllr. J. Keeling agreed to chase this up.

Definitive Map Modification Order WCA 518A – - The clerk has submitted a copy of all the original documents and is waiting to hear further.

Footpath 8 Sithney – Helston Railway Bridge – The closure has now been extended until 21<sup>st</sup> March 2018

#### **12. REPORT OF THE CLERK & CORRESPONDENCE**

Rural Vulnerability Service – Rural Broadband – October 2017

Rural Services Network – Weekly Bulletin 16, 23 + 30/10/17

Localism Newsletter September 2017

Helston & South Kerrier CNP – Draft Notes & Housing figures

Rural Services Network – Rural Opportunities Bulletin

CC - Neighbourhood Planning – E-Bulletin – September 2017

**13a) To consider the following accounts for cheque payment:** It was proposed by Cllr. M. Tresidder, seconded by Cllr. K. Tapp, all in favour that the following payments are authorised

	£
Cornwall Council (LGPS) – Clerk	92.55
Mr P Bickford-Smith (Royal Visit Costs reimbursement)	44.20
Royal British Legion	80.00
	<b><u>216.75</u></b>
Standing Order - Clerk Salary and Expenses	£530.93

#### **13b) FINANCIAL REPORT OF THE CLERK –**

The Clerk reported that she had invoices to pay totaling £216.75 and a standing order for £530.93 totaling £747.68 as reported in item 13a. The balance at the end of October on the Current Account is £11,118.54 and on the Business Saver is £32,581.65.

The clerk reported that the accounts are considered adequate to undertake the work of the Parish Council. The monthly report has been circulated to all Cllrs. It was proposed by Cllr. J. Keeling, seconded by Cllr. M. Tresidder, all in favour that the report be accepted.

**Risk Assessment** – The clerk advised there were no issues to report.

**13c) BUDGET MEETING - PRECEPT SETTING** – The clerk has circulated the notes of the Budget Meeting on the 10<sup>th</sup> October 2017 when Cllr's Martin, Keeling, McDonald & Tresidder were present. All Cllrs were shown the current 17/18 Budget and a proposed 18/19 Budget, with the following amendments: Clerks Expenses – Increase from £1500 to £1800 to cover new lump sum Pension payment and likely increase in contributions. Printing, Postage & Stationery – proposed budget increase from £250 to £700, due to new printer has higher ink usage and cartridge cost. Also, to reflect postage cost increase.

Transport Scheme – Removal of Budget Item £1000.

Considering the upcoming projects planned for the coming years in the Parish:

Installation of a play area at Plover's Field and a community Hall both of which will have running and maintenance costs, but are not providing elsewhere in the Parish.

The recommendation considering the expenses and planned future projects in the coming years is that the precept is increased by 3.6% to £14,000 per year.

If the precept is increased to £14,000, this would give an overall position of an end of year expenses over income of -£260 (which would be funded from reserves), if all budgets are spent to full capacity. The split for the earmarked reserves will be looked at in February 2018. It was Proposed by Cllr. J. Keeling, seconded by Cllr. M. Tresidder, all in favour that once the clerk receives the precept request for 2018/2019 from Cornwall Council a precept of £14,000, will be requested.

**14. CO-OPTION**

The clerk received Cllr. K. Tapp's completed register of Interests form.

**15. BANK SIGNATORIES** – The clerk has completed a mandate change form from Barclays to add Cllr. J. Keeling and remove Mrs J. Daybell, to be completed and authorised by the authorised signatories.

**16. PLOVER'S FIELD –**

Play Equipment – Cllr. J. Keeling advised himself and Cllr. K. Tapp had held a meeting with the residents of Plover's Field and there are now 20 children living there, and residents are very keen to move forward the play area. Cllr. J. Keeling suggested that the residents should form a resident's association to allow more funding opportunities to be opened up. Cllr. J. Keeling will organise another meeting with Maxine Hardy from the Community Network Panel, Cllrs and residents. Cllr. J. Keeling offered a donation from his community chest to help start the crowdfunding application.

Cllr. K. Tapp advised that families had made a list of 6 items of play equipment that children would like to see. Wood was a preferable material and cheaper. Cllr. K. Tapp had started to get 3 quotes as advised by Maxine Harvey and initial enquiries were looking at a guide cost of £11,000 for these 6 items.

Cllr. A. McDonald advised the council needs to ensure that the layout of both the community hall and park are considered together to ensure that the right location and space allocation is achieved. Cllr. P. Martin advised the school need to be involved in early discussions.

**Granite Post for Plaque** – Cllr. A. McDonald advised he had sought 3 quotes and to date had received 2. Cllr. A. McDonald showed a diagram of the granite post design to all Cllrs. Cllr. M. Tresidder asked where the granite was coming from. Cllr. A. McDonald advised he was not sure but would find out. Cllrs agreed that the granite should be Cornish.

**17. BOUNDARY COMMISSION** – Cllr. M. Tresidder advised he had attended the CALC boundary day and had compared notes with other Cllrs also attending. Cllr. M. Tresidder advised that the Cllr numbers being used were due to the initial Cllr number's from DCLG being incorrect. Cllr. M. Tresidder expressed concerns over boundary splits and advised where possible this should not happen where historical boundaries have been in place. Cllr. M. Tresidder explained that Cumbria has similarities to Cornwall geographically and their Cllr numbers were increased not decreased like in Cornwall.

**18. TIME AND DATE OF NEXT MEETING** – Tuesday 5<sup>th</sup> December 2017 at 7.30pm at Sithney School.